YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	INDIRA GANDHI GOVT PG COLLEGE, VAISHALI NAGAR, BHILAI
• Name of the Head of the institution	DR. SMT. ALKA MESHRAM
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07882280806
• Mobile no	9425560230
• Registered e-mail	govt.collegevaishalinagar@gmail.com
• Alternate e-mail	alkameshram64@gmail.com
• Address	INDIRA GANDHI GOVT PG COLLEGE, VAISHALI NAGAR
• City/Town	BHILAI
• State/UT	CHHATTISGARH
• Pin Code	490023
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**HEMCHAND YADAV UNIVERSITY, DURG**
• Name of the IQAC Coordinator	**DR. SMT. SHIKHA SHRIVASTAVA**
• Phone No.	**07882280806**
• Alternate phone No.	**9981159116**
• Mobile	**9981159116**
• IQAC e-mail address	**shikhapk@yahoo.com**
• Alternate Email address	**govt.collegevaishalinagar@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.iggcv.com/College.aspx?PageName=19%20-%2020
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.iggcv.com/College.aspx?PageName=COLLEGE

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.03**	**2009**	**29/01/2009**	**04/11/2016**
Cycle 2	**B+**	**2.67**	**2016**	**05/11/2016**	**05/11/2021**

6.Date of Establishment of IQAC	**08/12/2018**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Government	State Government	State Government	2020-21 / 365 days	6,49,19,982
Janbhagidari	Janbhagidari	Janbhagidari	2020-21 / 365 days	12,73,400
RUSA	RUSA	RUSA	2020-21 / 365 days	22,50,000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	5	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Continuation of teaching learning process through online method and uploading of video / Pdf lectures in university and college web portal during the pandemic lockdown.

Organizing International seminars and Faculty Development Programs, Awareness program for Corona.

Giving International exposure to college students by organizing mutual talks.

Starting entrepreneurship for students through Rungta College, Bhilai and organizing online career counselling program.

MoU with different colleges for academic Purpose.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Unhindered Classes inspite of lockdown	Regular classes were conducted through online blended mode
Webinars, Lecture Series, FDP should be conducted	National and International Webinar - webinar on placement, Corona Awareness, Few Lecture Series and 1 FDP was conducted
Exhibition of low cost zoological models made by students	Exhibition was held on 31st December 2020
Special facility for students of special need	Braille books in Library and Signboards
Research Center in College	Application in Process for Chemistry Research Center
Welfare of College Staff	Pension for retired employee, GPF and all the dues were paid to the family of deceased employees
Awareness for Corona Pandemic	Awareness was spread through different platforms by students and staff of the college

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Dr. Smt. Alka Meshram (Principal)	14/11/2021

14.Whether institutional data submitted to AISHE	

Year	Date of Submission
2020-21	**25/01/2022**

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **41**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **1871**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File]

2.2   **662**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File]

2.3   **520**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]

3.Academic

3.1   **25**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **25**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**41**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**1871**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**662**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**520**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**25**

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	**25**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**13**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**836000**
4.3 Total number of computers on campus for academic purposes	**55**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution has 40 programs and 250 courses. It is under the wings of Hemchand University Durg and a branch of higher Education department of Chhattisgarh Government. The curriculum and Sessions are decided by the Higher education department and the University.

The College strictly adheres to the University syllabus and ensures effective curriculum delivery through various steps-

1. A meeting is Held at the start of the session with all staff and principal and the syllabus is discussed.

2. The requirements for the Theory and practical classes are discussed.

3. The academic calendar provided by the CG Government and the university is discussed.

4. College prepares its own academic calendar based on the university calendar and the CG government guidelines.

5. Departmental meetings are held and departmental time table are prepared.

6. The college time table is prepared by the time table committee.

7. College time table is displayed on the notice board and college website

8. Departmental time tables are displayed on the departmental notice board.

9. The HOD conducts departmental meetings and distributes the syllabus.

10. The teaching plan are made in the starting of the session and followed accordingly.

11. All the teaching plans are signed by the HOD and the principal.

12. In departments where there is only one teaching post, the HOD is solely responsible for the whole syllabus, practical and theory too.

13. The curriculum delivery method totally depends on the faculty as how they prefer to teach as from chalk and board method to power point or other choices.

14. Regular talks, Student seminars, guest lectures are conducted in all subjects.

15. The window to the world the internet is provided in college which enables our students to study and see any topic

16. Library also has various books related to subjects.

17. PG departments have their own departmental library.

18. Students get help from faculty as sometimes they provide personal books to the students.

19. Different curricular activities as conferences seminars etc. are also conducted.

The college receives regular updates of circulars through letters and emails from the university, regarding the changes or modifications in the curriculum.The Principal informs the concerned teacher about changes in curriculum and gives them a copy of the same.The facultiesreceive all sorts of support from the university and college to understand the curriculum.Timelymeetings are conducted and instructions are given for submission ofAssignments and conducting Unit test andinternal test are well planned and executed before final examination.

Our college has Semester system for the PG classes and Yearly exams for UG classes.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.iggcv.com/College.aspx?PageName=COLLEGE

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar for the conduct of continuous internal exams-

Before the commencement of each session the university gives an academic calendar , which has Opening of the session, Last day of the session, UG and PG classes, Exams for UG Classes, and Exams for PG semester etc. ,Institutional important days, government holidays etc.

College abides by the scheduled set up of the university and formulates its own academic calendar and distributes it to the departments and students. Departments prepare their own schedule based on these inputs . The departmental calendar comprises guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities. The academic activities, and all activities are conducted in adherence to the calendar of events. The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. The continuous Internal Evaluation is assessed at two levels by the Institution-

1) CollegeLevel

2) University Level

1.College level: According to University guidelines , internal exams are taken as half yearly and the marks are sent to university ,having weightage of 10 marks, both in paper I and paper II in all subjects at UG level .for PG level internal exams are of 20 marks for every semester. The Practical Exams Internals are held by the College and the University exams are held by External Examiner appointed from the University. The Unit Tests are also conducted for the Students by all the U.G

University Level : Indira Gandhi College is an Exam Center of the Hemchand University. Theory exams for all the subjects are held here, including the practical final exams with internal and external appointed by the university.

Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events.

The internal assessment test timetable prepared by the examination committee is published to stakeholders, and conducted as per the schedule. Post IA tests, evaluation of answer scripts, and calculation of CO-PO/PSO attainment are carried out by respective Course Instructors. Continuous evaluation and assessments are also done for laboratory course, project work, seminars, and internships. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation. As per the laboratory rubrics, the internal test is conducted at the end of the semester. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.iggcv.com/College.aspx?PageName=TIME%20TABLE

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University **A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

270

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, are essential part of our Academic programs.

Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying these courses. These subjects provide free environment for inculcating values and developing ethical competence among the students.

The course of Economics, Commerce and economic zoology deal with the professional ethics.

College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher`s day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

Gender Sensitization -The college has Women Grievance Cell and Grievance Redressed Cell to provide counseling to students,

promote gender equity among students and also deal with gender related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security.

Environment & Ecology

The paper of Environmental studies is mandatory for all students and they have to pass it one time in three year UG coarse. The syllabus of Zoology, Botany and Chemistry have large portions dedicated to environment studies. University prescribed this course for creating awareness and developing importance of environment among students.

College has an integrated rain water harvesting System.

The waste water is reused for gardening in the college campus .

The waste from the labs are separated from the other waste water and dealt separately

There is an extensive tree plantation program every year. College celebrates the day of National importance as Earth day, Environment day and Ozone day.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

163

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1871

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

214

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Yes, the college accesses the learning level of students and adopts various methods to assess the learning level of the students.

- o Learning level of the students is assessed by teachers during the class.
- o Tests conducted by teachers to assess the level of the students.
- o The Teacher observes the performance of the students during laboratory work.
- o The subject teacher evaluate the academic performance level of the students.

On account of above teacher differentiates between slow and advance learners and organizes special programs for both the learners' such as:

- Quiz
- Seminar by Students
- Webinar
- Internal Test
- Project work
- Model construction
- Online Expert Lectures
- By facilitating students with audio and visual materials
- Fast learners are provided extra reference books
- We make advance learners aware about the available opportunities for further studies in their respective programme and courses they learn.
- NCC and NSS students are motivated to join military services and Social works related venues and courses by the concern programme teachers by discussing programme specific outcome (PoS) with the students.

Thus the students of our college whether they are slow or fast Lerner are motivated and encouraged by the teachers.

File Description	Documents
Paste link for additional information	https://www.iggcv.com/College.aspx?PageName=20-21
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1871	26

File Description	Documents
Any additional information	[View File]()

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching learning process in the college is basically student centric as –

- **The teacher's plans out lessons keeping in view the grasping ability of the students.**
- **The lectures in the class are basically delivered in Hindi as most of the students are of Hindi medium.**

- **English medium background: The teachers give notes to them in English so that they can cope up with the lessons.**
- **All teachers have access to Internet. In this way teachers can avail latest methods to make learning more students centric.**
- **Other methods are adapted such asquiz competition, group discussion to develop skills like interactive learningthrough static / Working Model!**
- **At the end of each class sometimes the students are asked to give a re-cap of the class.**
- **Students are encouraged to asked questions in class.**

The support structure available for teachers for teaching are- class rooms / Blackboards green boards/ ICT in every departments/ practical labs/ home science lab and kitchen/ library with textbooks/ reference books/ E-journals/ internet facilities.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	https://www.iggcv.com/College.aspx?PageName=20-21

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in

maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process.

* All the facultes uses laptop/mobile/tablet for taking classes preparing notes and presentations

* Apart from this some classes are equipped with computer / projector screen and audio video equipment.

* Faculty uses Microsoft Teem, Google Meet, and Zoom platform for conducting online lectures.

* Two of our classroom are equipped with smart board, based on the need the smart board is used by the all the faculty member.

* These classroom are also used for various guest lectures.

* Versatility of smart board makes very convenient for the faculty as well as for the students.

* Every teacher in the college provides class notes, power point presentation, study material and YouTube video.

* Lecture notes and study material of particular subject / papers are also uploaded on the web portal on College website so that interesting students can download the reading material.

* Even during the lock down period (2020-21) college was quick enough to start the online lectures. Every faculty member uses online application without any trouble.

* Every Faculty had uploaded study material in YouTube channel and also uploaded educational videos in CG portal.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

379

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college ensures that there is a transparent method of assessment . it is maintained in all the program of the college.

These are few processes adopted by the institution.

- **At the time of admission the counsciling of student is done by the teachers to choose the appropriate program course combinations and information is given about internal assessment .**
- **An academic calendar is prepared by the college at the beginning of each session/semester. The calendar includes both academic and co-curricular activities. It insures that the internal assessment process is not affected by the co-curricular activities in the college. Academic calendar guarantees transparency in conducting the continuous internal assessment.**
- **After the completion of unit ,unit tests are taken according to the time table.**
- **In between the units home assignment are given and quiz tests conducted for the students.**
- **According to university calendar, college organizes the college test, half yearly exam, model exam etc.**
- **The internal examination committee displays the schedule of internal exam on notice board.**

- **The students are shown the evaluated answer sheets by the subject's teachers. The doubts of the students are clarified**

by the teachers in the class.

- The examination committee of the college manage the frequency & mode of internal assessment /according time table and college academic to calendar.
- In U.G. level ,10% of the marks obtained in internal exam are added to final score of student.
- In P.G. level college has semester system in which twenty marks internal assessment is comprise of written test and presentation is added with 80 marks theory paper.
- The above mechanism is followed by the institution regarding Internal assessment but due to corona pandemic and total lockdown offline Mechanism was not possible hence Internal assessment as per university guideline as follows.
- The question paper of Internal assessment to were given is whatsapp group of different classes.

The students answered the question at home and submitted their answer copy in institution (In particular time and date assigns maintain social norms of lockdown)

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.iggcv.com/College.aspx?PageName=20-21

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

1. Internal examination is conducted on college level although the guidelines are given by the university.

2.The students can approach the faculties in case of any grievances regarding UG or PG internal examinations. Which can be mainly on the following matters-

- Time table issues

- Course issues

- Question paper issues

- Marks Issues

- Absentees issues

3. Institutional PTA Meetings: the students can put up their issues regarding internal examinations along with their parents in PTA meetings which are generally held after exams.

4. Mentors: The students can put up their issues regarding internal examination to the mentors assigned for them.

5. Any grievances regarding time table of internal exam/ sitting arrangement are redressed by examination committee but any grievances regarding marks internal/ external examination are redressed by the concerned.

6. Session 2020-21 due to corona pandemic offline mechanism could not be used hence, grievances of the students were dealt in online mode through their individual Whatsapp group.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes the programme (POs) and course outcomes (COs) for all programmes which are being offered by our college are stated and conveyed to teachers and students and also uploaded/displayed in our college website as well in the college prospects provided to students.

After the admission of students college organizes induction programme in college. The Department provides syllabus and brief it to students.

Each teacher of the concern subject bifurcate syllabus month and unit wise and explains the programme out comes (POs), programme specific outcome (POs) and course outcome (COs) to student in the class rooms.

Teachers also motivate students to visit college website for detail understanding of POs, PSo, and Cos. This helps the students to have better understanding and knowledge about the curriculums and syllabus.

On account of the allocated syllabus the teacher takes unit test, model test, quiz, seminar etc. and suggest students for further enrichment of their knowledge for participative & experiential learning so that after completing their course they may be able to have applied knowledge of their concern subjects and could do better in their life.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.iggcv.com/College.aspx?PageName=20-21
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes the attainment of programme outcomes (POs) and Course outcomes (COs) are regularly evaluated. The college administration and HoD of the department ensures the attainment of POs, PSo and COs. The collegedepartment accumulates data of students learning out comes in below mentioned ways.

- Session wise student's feedback is collected and analyzed by all the departments.
- Online Internal test
- Online Unit test
- Online Half yearly test
- Online Quiz test
- During Preparation leave ,through whatsapp group chat
- Annual examination result analysis
- Webinarand Online Group discussion by P G students.
- OnlinePresentations made by P G Students
- OnlineProject work by students
- Online Guest or expert person's lectures on relevant topics arranged by IQAC and Departments together as per the syllabus and curriculum.

Students passed with good marks are awarded to make them enthusiastic & progressive.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.iggcv.com/Content/230_255_188_247_final.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

549

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://www.iggcv.com/College.aspx?PageName=20-21

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.iggcv.com/College.aspx?PageName=SS%20REPORT

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To create an Ecosystem for innovation including incubation center and other invitation for creation and transfer of knowledge, an

MOU has been signed with Rungta College of Engineering and some other colleges to provide the information on entrepreneurship to the students and faculty.

Discussion Session with PG Students and Research Guide in college was organized to highlight the importance of research in all subject.

Library has started a research gallery and Authors gallery where thesis of college faculty and there research papers, books published by facultyare displayed for the benefit of students. Herethesis of diffrent universities can be seen.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

08

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution believes in the holistic development of students with academic excellence, the aim is also to achieve moral and ethical excellence . The concepts of social service is sought to

be imbibed in each and every student. NSS/NCC/Red Cross are set-ups to facilitate this aim directly. Indirectly, each professor, as detailed in the vision and mission of the college, tries to impart sensitivity towards society and responsibility towards society through incorporating such values in their lectures and class-room teachings. The NSS song and the NCC anthem is explained in a detailed way not only to the volunteers and cadets but also to all the students so that they may understand the words and the spirit behind them.

The main Extensions Activities are :

- Visit to Orphanage
- Visit to Old Age Home
- Blood Donation
- Aids Awareness
- Environment
- Swacch Bharat
- Chhattisgarhi Culture Awareness

ORPHANAGE

Visit to orphanage sensitizes Students to the plight of little children who are living a life without parents, As such not only do students feel a sense of love towards them and want to help them in any possible way but they also feel reverence and renewed love for their own parents and family. The students of their own will and volition not only give help with material gifts but also give tuitions and help with lessons and celebrate their birthdays.

OLD AGE HOME

Visit to Old Age Home sensitizes students to the typical problems and conditions of senior citizens. They feel respect and reverence for them, and a fresh feeling of the same for their own grandparents or seniors at home. As in orphanage, they not only donate materials, but also like to give service to the elderly like listening patiently and appreciate their stories, or about their hobbies or singing songs to cheer them up or express respects and regards.

BLOOD DONATION

Not only students, but even teachers/professors and office staff are committed to blood donation on a regular level. They realize the value of each life, that each life is precious and invaluable

and each drop of blood is life.

AIDS AWARENESS

Information about Aids sensitizes the target group of youth to follow responsible behavior themselves but also to have empathy for Aids sufferers.

ENVIRONMENT

Practices such as observing Earth Day/Environment Day/Green Day and doing garden duty through NSS volunteer work has sensitized students towards protecting and improving the environment. They realize the value of free resources such as clean air, clean water. They pledge never to waste them.

SWACHH BHARAT

Swachh Bharat has sensitized student toward the value of cleanliness - clean living clean surroundings etc. The realize that good health is closely linked to cleanliness. They try to keep the campus clean by not littering the premises.

CHHATTISGARHI CULTURE

Sensitizing towards Chhattisgarhi culture is a landmark extension activity of this college. It has sensitized students to the beauty and merits and greatness of their own culture-be it style of living, food, dress, culture, language etc. They feel greatest pride in their own culture seeing the museum on our college premises. Visitors to the college are taken to visit this museum, with a sense of great pride and achievement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

202

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	[View File](#)
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution established in the year 1989 has student strength of 1871. The institution offers following under-graduate and post-graduate programs in the campus: Bachelor in science, Master in science (Chemistry, Geography), Bachelor in Arts, Master in Arts (English, Political Science), Bachelor in Commerce and Master in Commerce. To fulfill teaching learning needs all these programs are carried out in adequate physical infrastructure as per requirements of UGC. The physical infrastructure of the institute includes: Classrooms, Seminar/Conference Hall, Auditorium, Computer Center, Language Laboratory, Library, Reading room, Canteen, indoor and outdoor Playgrounds and Parking area in the campus of land area 10.61 acres.

Classrooms

There are classrooms of varying sizes to accommodate different numbers of students according to the availability of seats in different courses. All rooms are well spaced, airy, filled with sufficient sunlight and maintained to provide healthy study conditions to students.

Each room is provided with requisite number of dual desks with sitting chairs and Greenboard/Blackboard. During past five years new classrooms are added in the infrastructure with extension and maintenance of old building from the grant of Rs. 70,00,000 provided by RUSA. Postgraduate departments are designed such that the classrooms are at the close proximity to the HOD and Professors cabin to keep continuous contact and exchange of knowledge among students and faculties.

The college campus is Wi-Fi enabled to keep students well connected with the global information.

For efficient utilization of space the classes are conducted in two shifts i.e., morning and day shifts. The Commerce and Arts classes are conducted in the morning shift whereas the Science classes in the day shift. The available physical infrastructure is optimally utilized after regular college hours, to conduct co-curricular activities/extra - curricular activities, parent teacher meetings, training classes, meetings, seminars,

conferences etc.,. For effective utilization the college infrastructure is also used as examination centre for government recruitments examinations. The college has a practice of commonly sharing physical infrastructure between departments also.

Laboratories

There are separate labs in each teaching departments. Well-stocked and equipped laboratory facilities are established in the institute to provide our students all fundamental necessities according to university's syllabi. The facilities of the laboratories have been increased over the years from the time of establishment of various departments. All laboratory courses are taught using well developed infrastructure provided with wash basins and continuous water supply. Each laboratory is also provided with safety aids and equipment to handle accidental conditions.

Teaching aids like static models, charts, overhead projectors and modeling kits are available in the respective departments to make teaching learning more effective. For further infrastructure development and renovation of building RUSA has granted 2crores fund to the college in the year 2018. The institution enhances its infrastructural facilities on regular basis to create opportunities for the students to utilize the infrastructure by updating the labs, classrooms, equipment etc.

Experiments are conducted in small batches of students for efficient utilization of laboratory facilities.

Computing Facilities:

To cater the specialized computational needs of academic and nonacademic community, sufficient computing facilities are available in the institute. Each department is provided with desktop computer and UPS. Post graduate departments are equipped with Desktop computers, laptop, printer, UPS, LCD projector and projector accessories. There is language lab cum E-library in the Department of English. A computer laboratory with 50 computers and one browsing center is also established to cater todays need for the students.

Others:

Cycle stand:

Students of institution belong to nearby areas and mode of transport of most students is own vehicle. For the Safety and security of vehicles college has constructed well established cycle stand for students. Area of cycle stand is approximate 1500 square feet and capacity of stand is approximate 500 vehicles. Stand is covered for protection from rain and sunlight. For protection from theft, CCTV cameras are also installed in cycle stand. A security guard is appointed for daily vigilance of vehicle and belongings of students. There is also a parking for staff vehicles of capacity 500 square feet Another car parking for staff is proposed which is under construction.

Girl's common room

To provide personal space for girl students, college being a co-educational institute has provided a separate Girl's common room with all needful facilities at the center of building in ground floor that is conveniently approachable from all the directions in campus. The Girl's common room is provided with two separate toilets and sanitary napkin wending machine and dustbins for the disposal of wastes. For sitting and resting few chairs are also provided here. Regular cleaning and sanitization of this area is ensured time to time. Water purifier to provide clean and safe drinking water is also provided near this room.

Wi-Fi

The entire campus is Wi-fi enabled with high-speed internet connection

The students, members of the faculty and non-teaching staff can access the internet, free of cost, all through the working hours, via the 75 PCs which are at their service. The internet connectivity is available to faculty and students in the general library too.

CCTV

To ensure comprehensive security of campus enhancing the quality of life and integrating the best practices a closed-circuit television is set up to cover entire college campus. Strict monitoring is done exclusively for security and law enforcement purposes using 24 CCTV cameras with a display unit placed in the Principal chamber.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.iggcv.com/Content/206_287_Infrastructure%20and%20Physical%20facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is proactive in providing facilities for students to participate in cultural activities, sports and games in various ways. Cultural committee supported by a team of faculty members and full time sports officer look after all cultural, sports and extracurricular activities of the college. Open auditorium for conduction of various cultural activities is constructed in the campus. Seminar hall is provided for regular rehearsal and practice of cultural programs which is equipped with a sound system and ICT facility.

The institute has established a separated YOGA and Meditation center at the center of college building for the benefit of students and staff. International yoga day is celebrated every year to create awareness in the area of physical and mental health and about healthy lifestyle.

A well-equipped open Gymnasium is working in the main campus of college

The college organises various cultural activities like youth festival, NSS day, Women's day, Fresher day, Dance competition and other such activities to explore the talented creativity of students.

The institute has enough facilities for sports particularly outdoor games.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.iggcv.com/Content/207_287_Sports%20facilities%20(2).pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.iggcv.com/Content/210_287_Photographs_Classrooms-final.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

approximately 115364+ 1.5 Crore for road construction

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software: Library Manager

Nature of Automation: Partially

Version: 2015

Year of Automation: Automation is under Progress

The central library of college was established in the college in the year 1989, since the library has made consistent progress in terms of collection of books, e-resources and services. It reflects the institute's commitment to providing the best possible library and information services to its academic community of faculty members, students and staff members. It is a major resource for art, science, commerce, and allied subject's information in this part of the world and has a tremendous collection of both printed and digital resources. The Library has been continuing its mission of facilitating the creation of new knowledge through the procurement, retrieval, preservation, organization and dissemination of different resources.

College Library is much enriched in the terms of reference books and text books. The Library has total 23125 Text Book, 353 Reference Book and New Paper 02. Llibrary cards are issued to all the students for issuing text books, reference books and magazine. Library also provides book bank services for SC/ST and BPL students; they can keep the books with them up to examination.

According to the current scenario we are going to the way of Library Automation through Library Manager, more than 10000 Books are put-up in Library Manager database. Borrowing time of Library is 10:30 AM to 5:30 PM. Library facilitates two types of membership, Regular Membership for all Under Graduate Students and Book Bank Membership for ST, SC and BPL Students. Both Kinds of membership forms are available in our college website. Through our College website Library Section Tab students and all other user can provide Feedback and necessary suggestions for better Library Services.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://www.iggcv.com/Content/211_287_4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

approximately 91409

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

Students= 523; Teachers=407

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

At present the Institution has approximate 75 computers. The IT facilities in every section have been updated on regular basis

with the development of new IT requisites. Institute tries to provide updated technologies to staff and students for efficient functioning. Extensive infrastructure has been setup during the last five years, which includes:

1. Smart Boards
2. Well maintained website
3. Desktops in every Department
4. Laptops and printers in PG departments
5. Language lab facility enhancement
6. Separate Computer Laboratory in the Computer Science Department
7. Photocopier
8. Scanner
9. CCTV System

Surveillance system was established with IR range CCTV cameras connected with Principal mobile for live inspection for 24 hours.

The Broadband facility connects various departments, Laboratories, Office and library. LAN is available in office, departments, laboratories and library. College updates its internet facility as per requirement and budget.

Desktop Computers and Significant investment has been made to upgrade classrooms to e-classrooms/smart classrooms. The institute has 4 smart classrooms for better teaching learning process. Office is well equipped with internet, desktop, scanners, printers and photocopiers.

Power back-up is provided in Office, principal chamber and some another areas for proper functioning. The college website is monitored and updated from time to time.

Maintenance of computer: The maintenance of computer, Internet Wi-Fi networking, installation of software and maintenance and up gradation of hardware is done by contract basis selected by open tender. Maintenance and up-gradation is done from time to time.

Training Sessions: Regular trainings and sessions are organized for updatation of IT knowledge for teaching and non -teaching staff. In covid19 time students are inspired by college to register in Higher education online lecture platform cgschool.in. Teachers of college prepared video lectures for uploading in

cgschool.in.

Online Facilities: Website is constantly upgraded and improved for better performance to work as information hub. Online form is made available in college website for feedback process. During lock-down all teachers continued teaching learning process by online classes in Google meet, Zoom app and WebEx platform.

Constant updation and upgradation of various facilities is done in regular basis.

Students are using ICT facilities for seminar. Working of college is shifting to maximizing teaching and non-teaching work in IT mode. Proper training and facilities are taken care-off.

Effectiveness of Facility creation:

1. All teachers are well acquainted to apply ICT facilities in routine work and teaching learning. During covid-19 period teachers used existing resources, website for online teaching.

2. Students use online platforms for learning and online exam process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

approximately 795513

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a well-established system in the college for the optimum use of available infrastructure and its regular maintenance. The college has standard system for this purpose which shares responsibilities among all staff members. There is effective distribution and delegation of responsibilities controlled and monitored by Principal. Different committees are formed in college for efficient utilization and maintenance of facilities. Financial obligations for maintenance are met by Janbhagidari samiti sanction. Agenda for financial sanction of maintenance purpose is prepared with discussion with stakeholders and sanctioned by Janbhagidai samiti.

Library : Laboratory has enough number of books which are catalogued by subjects and almirah. Termite treatment is done on regular interval and a system of written off of old, outdated and torn books. CCTV is installed is library for safety of books.

Reading room is well maintained. A library committee is formed to guide and instruct in efficient running of library. Teachers and students get books issued for a set time period. For efficient rotation of books students are fined for late submission.

Laboratories There is a good infrastructure of laboratories in the college and there are separate labs in each department where practical is the part of the prescribed syllabus. These labs are well equipped with necessary experimental facilities and are upgraded annually with the addition of equipments and other practical related materials. As for classrooms, their cleanliness, upkeep, electricity requirements and overhauling needs are arranged for by department heads

The laboratories are used by all the practical subject students in the groups of 15-20 under the expert supervision of experienced teachers and with the logistic support of other lab staff. The students are given optimum exposure of experimental learning and it is ensured that each student must know about the procedure and method to conduct the experiments.

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Sports Complex: College has well established sports facilities which are properly and efficiently utilized. Students are motivated to use available sports gear and ground for training and practice. Sports ground is maintained before sports session. Grass cutting and levelling is done and prepared for sports activity.

Computers: College has more than 60 computers in department, office and labs. Computers are maintained by local vendors and PGDCA teachers. Antivirus and software in computers are regularly updated through internet services available in campus. Computers are well organised with proper electricity and Internet connections. For efficient utilization computers are allotted to department, labs and office. For proper utilization printers are made available to departments where teachers and students can have printouts. cartridge refilling; repair jobs; bill payment; and uninterrupted internet connectivity in the college is taken care by administration.

Classrooms: Institute has 2 types of building, old and new building. Old building is more than 40 years old. Classrooms in old building are regularly repaired. New building with more toilet, water facilities and more space is used for UG classes.

Institute regularly communicate with Public Works Department and higher education departments for upgradation and maintainace of existing facilities. From college proposal RUSA has sanctioned Rs 70 Lakhs has been sanctioned and maintenance of old building is in progress.

New building inaugurated in 2018 constructed by PWD had some construction faults like seapage and floor bending. Regular communication with PWD has solved the problem.

Classrooms and building are utilized fully as per their utility.

CCTV Surveillance: Due to lack of boundary wall CCTV is important tool to administer premises safety. CCTV cameras are regularly increased as per requirement. CCTV is tool for maintaining facilities of institute.

The transparent SOP (Standard Operating Procedure) is followed for this purpose to have clarity about respective duties and sense of responsibility among staff members. There is an effective distribution and delegation of work through the comprehensive system of committees to ensure active participation of staff and to achieve overall efficiency in carrying out different tasks. There is a set procedure to purchase any item or get the work done for the college and it involves the assessment of the need, the calculation of estimate cost, the approval of administrative sanction, the placement of order to the lowest bidder and the final payment after the completion of the process.

Other Support Facilities:

There are many other support facilities in the college, namely, fully smart board equipped reading room cum hall for small gatherings, There are separate committees for maintaining these facilities and they are optimally used for the benefits of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.iggcv.com/Content/213_287_Rusa_Allotments.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

701

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://www.iggcv.com/Content/199_281_pdfjoiner%20(3)-min.pdf
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

233

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

233

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council of the college is elected every year through a fair and democratic process by active participation of the students. The student council consists of a President, Vice

president, Secretary and Joint Secretary as per the guidelines given by the HemchandYadav University, Durg. Besides class representatives are nominated from each class. The student council works with the Principal, faculty and students for organizing various co-curricular and extra-curricular events and also builds a bridge between the faculty members, administrative staff and students. The Annual gathering of the college is the program hosted by the student council.

But 2020-2021 being special year as lockdown was imposed due to Covid-19 pandemic from March 2020 and physical attendance was not possible throughout the year, therefore student council could not be formed. Due to lockdown during most part of the session any kind of co-curricular and extra-curricular activities could not be organized physically.

All the programs wereorganized on virtual platform, and students of the college actively participated in organizing such programs. They helped the staff members to create meeting code, intimated the students about the program, and also helped the students to participate in these programs.They not only provided technical assistance as and when required but also participate in great numbers to make the programs successful.

File Description	Documents
Paste link for additional information	https://www.iggcv.com/Content/216_281_New%20doc%2012%20Jan%202022%203.24%20pm.pdf
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College maintains an active Alumni assocaition as a strong pillar of support for its development. The alumni contribute their bskill and time for the benefit of thre students. The college alumni association s a non profit making registerd association under the Chhattisgarh Society registration Act 1973 (No. 44, 1973) bearing the registration number 122202142162 also got registered in the year 2021and has maintained an active governinbg body with professors and active exstudents of various faculties.

The Vision of the alumni association is to

- Provide a forum for bringing the ols students of the college, so that they can actively contribute their expertise for the benefit of the students.
- To provide an opportunity to the regular students to learn from the experiences of their seniors.
- To conduct various programmes so as to bring the old and current students interact with each other.

Ex-students of the college are specially attached to their respective departments and provide assistance and guidance whenevr and wherever is required. Sukhnandan Sahu doesn't miss a single festival to make rangoli in the college campus and also has been a part several training programmes organized for rangoli making.

Regular meetings are organized under the banner of alumni association to keep the ex-students coming back to thecollege. But doe to lockdown during the session 2020-2021 ohysical meetings

could not be organized. Therefore online meeting was organized on 12th May 2021 where students participated in large numbers to interact with their professors and also to their juniours. All of them introduced themselves and many of them shared their experiences as student and how the ethics and knowledge gained from here helped them to establish a repute of themselves outside.

After the registration of the Alumni Committee, the institution has started accepting financial assistance from the Alumni. And this year Rs. 1201/- has been raised as Alumni contribution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION OF THE INSTITUTION: TO STRIVE TOWARDS EXCELLENCE IN EVERY SPHERE BY THOUGHTS, EXPRESSION AND ACTION.

The institute is working to provide an education that transforms life of the students through excellence in education, constructive interaction, guidance and mentorship. It also trends towards the development and sustainable progress of the institution, so that students can cope up with the fast changing world and leads to the orientation of the students giving them needed guidance and morality. The IQAC is operating with a mission to inculcate quality culture with a commitment towards excellence. It works towards achieving the goals and objectives of the vision and mission of the college and improving overall quality of the institution.

The core value of the institution is focused on the vision of the college.

- Value based and morality oriented education is promoted.
- Stress is given towards the innovative teaching and learning method.
- Communal equality is preferred and appreciated.
- Skill based and employability focused education is promoted.
- Respect of women, civic, social awareness and love for region, culture and nation is appreciated.
- No discrimination is made towards any students, teachers or other staff of the institution.
- The institution promotes' eco-friendly atmosphere.
- Punctuality and dutiful towards the work is always preferred.
- The institution focus on 3 P: PARTICIPATION, PROGRESS and PROMOTION of opportunities in every field
- Unity, belongingness is promoted, so that all can work together towards institutional development.

MISSION:

Creating an academic environment which gives scientific and technological orientation to the students.

- Guest lecture especially for the students were organized by the various departmentfor better understanding of their subjects.
- International/National webinar were conducted to enhance the knowledge of the students as well as faculty members.

  ICT Tools for effective teacher-learning process

- Several department has initiated online teaching/learning through various online platform during pandemic COVID times. The faculty from various department of Industrial microbiology has uploaded video lectures/Study materials (PDF) in the college webpage of Indira gandhi Govt PG College, Vaishali Nagar (http://ocm.iggcv.com/Faculty_uploaded.aspx)

To create and promote environment which are value based, enhances moral characteristics and nurtures a love for human beings, animals and develops a social commitment.

- Our College celebrated World Environment Day 2021 and

encouraged students and faculty members for plantation during pandemic COVID times.

- The College has Red Cross Society, Red Ribbbon Club, NSS and NCC program which works for the human welfare and benefits of the society- through various program such as Blood donation, Vaccine awareness program, distribution of sanitizers to weaker section of the society, cleanliness drive program at village.
- Few faculty members also provide feed to animals at college on regular basis.
- College has also provided space for Covid vaccination program

To ensure that the students develop an affinity for environment, nature and in totality, an concern for the biodiversity.

- Our College students worked on various projects such as:
- Study on Traditional knowledge of Ethnic beverages of Chhattisgarh by Department of Industrial Microbiology
- Project on Mushroom production by Department of Industrial Microbiology
- Medicinal plant garden being maintained by the NSS volunteer.
- Students also learnt various skills such as workshop on mud pottery and basketry etc.
- Cleanliness drive through NSS programme: Cleaning the village road at Kherda, Durg

To inculcate admiration, respect and love for the nation and also to ensure the empathy for Chhattisgarh and its culture in the mosaic of Indian culture.

- The college celebrates Independence day and Republic day every year to inculcate admiration, respect and love towards the nation.
- The students were encouraged to learn Chhattisgarh Sanskriti through various programme such as workshop on Chhattisgarhi Vyanjan, Mask Making, mud pottery and basketry etc. https://www.iggcv.com/events_details.aspx?eid=90, https://www.iggcv.com/photo_gallery.aspx?page=HOME%20SCIENCE .
- Distribution of grocerry, mask, sanitizer on June 2020- Sep 2020 through NSS program.
- Department of Industrial Microbiology students also prepared report onfermented beverages of ethnic tribes of Chhattisgarh.

- ○ Vaccination Awareness Programme organized by Red Cross Society, Red Ribbon Club And NSS Unit of Indira Gandhi Govt Arts and Commerce PG College, Vaishali Nagar, Bhilai (C.G). The aim of the webinar was to promote vaccination program amongst young students of our college and make them aware of pandemic Covid-19. There were 66 Students present at the time of talk on History of vaccine development.

To promote skills so as to meet the needs of successful career & employability.

The skill development cell has been established with the responsibility to train youth by impacting them various skills, for enhancing then employment and self-employment opportunity The skill development cell functions with other organization and also with other department of the institution, so as to enhance employability skills, among students by providing them :-

- Communication skills in English language

- Personality Development

- Technical skills

- Entrepreneurship skills

- Enhance of skills in local acts and creativity.

Skill development cells has organized various program (https://www.iggcv.com/Content/72_170_college%20cultural%20programs.pdf)

- ○ Online Financial literacy program was organized for the students by Livelihood College and ICICI academy sector 6, Bhilai on 8 th-Aug-2020 and 29th-Aug-2020. The resource person MR HARJEET SINGH discussed about Finance/loan/Investment etc.

- ○ Training was organized by Indira Gandhi Govt arts and Commerce PG College Vaishali Nagar in association with Livelihood College on Selling skills, Electrical applications, Refrigeration and air conditioning. The training was organized for under graduate students of the college.
- ○ A treaty was signed between Indira Gandhi Govt Arts and

commerce P.G College, vaishali nagar and Livelihood College and ICICI academy, and the institution was taken as a out sourcing partner, who would provide and send students to the academy for training and placements.

- A workshop on Basketry was organized on 4th June 2021
- A workshop on Pottery Making was organized on 25th to 28th Jan 2021.

The college placement cells also organized various program on

- Carrier Opportunities in BFSI sectors
- Webinar on:
- a) Virtual training program for NCC cadets
- b) Valor and Glory- Indian Army (Recruitment Process)

- c) Sky is not the limit: Dream with Air Force

- d)Intellectual Property Rights: Patenting in India.

Weblink - (https://www.iggcv.com/Content/209_171_placement%20cell%20work%202020-21.pdf)

File Description	Documents
Paste link for additional information	https://www.iggcv.com/Content/160_236_Human%20Values%20and%20Professional%20Ethics.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The top management, Principal and faculty work in synergy for implementing its quality policy through IQAC. The college promotes a culture of participative management at the academic, administrative and financial levels.
- Principal being head of the institution delegates authority of the departments to the respective HODs for running their department's management and academics with discussions with the administration.
- Powers are decentralized through a well defined system and responsibilities are communicated to the conveners of

committees, cells and societies. The activities are performed by mutual understanding between all the faculties.

- There are numerous committees constituted by our college which conducts various program such as Seminar (Webinar), Training program and awareness program as per the occasion and demand.
- Admission task: Each department and all the faculty members along with the office staff is involved in admission duty every year.
- The financial matters of the department are looked by the principal according to the demands put up by the department head. This process is strictly in accordance to the rules set up by the State government for purchase.
- In NSSand NCC programe participation is extended from all the staff and administration of college.
- Examination task: The examination duty is performed by every faculty members along with the Principal Ma'am.
- A case study showing decentralization and participative management in the institution
- For instance, Faculty development Program (FDP) on self module was organized by various department namely Botany, Geography, Zoology, Hindi, Sanskrit, Computer Science, Maths, Political Science, Physics, Commerce and Economics. Each Department has contributed significantly for successfully conducting the FDP for one week (http://www.asalbaat.co.in/2021/06/blog-post_29.html?m=1)

File Description	Documents
Paste link for additional information	http://www.asalbaat.co.in/2021/06/blog-post_29.html?m=1
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Meetings are organized regularly for proper implementations of the programs. Principal, through periodic meetings with NAAC Coordinator, IQAC, and HoDs plans and enables various activities. The following strategic imperatives were identified and implemented by our institute

1. Enhanced Teaching and Learning
2. Introduction of new PG classes

3. Augmentation of Infrastructural facilities
4. Enhanced research collaboration
5. Co-curricular activities
6. MOUs
7. Alumini Association
8. Utilization of government and non government funds
9. Organizing Faculty Development Program

- The Grants sanctioned under RUSA was utilized for renovation, construction, purchase of lab equipment, LCD projectors, Computer lab establishment, ICT equipments etc.
- The building construction for running PG classes, extension of laboratories (Physics, Chemistry, Industrial Microbiology) and library is going on through strategic plan ofRUSA and Purchase Committee.. Renovation and extension work of building is still going on in the college.

One activity successfully implemented based on the strategic plan

Strategic plan is prepared under the IQAC, RUSA, Janbhagidari bodies involving representations from the management, faculty, and other stakeholders which formulate policies aligned with the institute's vision. Since 28 years Political Science and Commerce subject has been running under Graduation Programme in our college. Around 125 students from Political Science and 200 students from Commerce passed every year in UG program. Additionally, approximately 80% students were girls students and nearby no Govt PG Colleges for M.A Political Science and M.Com were available within 15 km area. Therefore, student council demanded to open a PG subjects in M.Com, Sociology and Political Science. Proposal for PG classes has been discussed in the IQAC meetings and a proposal has been sent to the Higher Education, Chhattisgarh Govt. The Higher Education, Chhattisgarh Government has approved 2 PG classes (Commerce and Political Science) and the classes have been started in the year 2020-21.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The principal, staff and students are together making a large working machinery of the college.
- Principal: To implement and monitor the education system to furnish to the institute's vision and mission.
- Head of the department is responsible for the academic and administrative functions of the department.
- The institution has established various committees which are working efficiently in their respective areas.

The organizational structure consists of 3 key pillars: Administrative, Academic and Financial (https://www.iggcv.com/College.aspx?PageName=ORGANIZATIONAL%20STRUCTURE).

Administrative:

- The institute follows the direction of Directorate of Higher Education, Government of Chhattisgarh and performs all the administrative work under the headship of Principal.
- Principal implement and monitor the education system to furnish to the institute's vision and mission.
- The head clerk maintains all the budget including salary of the employees.
- The Upper divisional Clerk and Lower Divisional clerk maintains all the administrative records.
- Peon helps in keeping record and floating the information from office to other teaching staff as required.

Academic

- Principal implement all the directions given by the Higher Education Department including admission and examination work. Principal also ensures that all the academic activities must be performed on timely manner as per the academic calendar.
- Head of the department is responsible for smooth functioning of the departments with the help of faculty members, laboratory technician and lab attendant.

Financial

- Financial assistance has been provided by MHRD, Government of India through RUSA grant and as a budgetary support through Higher Education Department, Chhattisgarh.

- **College also extends financial support through Janbhagidari Samiti and Students fee.**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.iggcv.com/College.aspx?PageName=ORGANIZATIONAL%20STRUCTURE
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Since our college is running through Chhattisgarh State Government, the college provides all the service benefits to the employees as the Leave Encashment, Gratuity and other benefits as per the government rules on the date of their superannuation itself.**
- **The employees (faculty and non faculty) of the college are being provided the benefits of leaves as Casual Leave, Study Leave, Maternity Leave, Paternity Leave, Child care leave, Emergency leave etc.**
- **The faculty members are being encouraged and permitted for their professional development by granting leaves to participate to attend refresher courses, orientation**

programmes, seminars, conferences and workshops etc.

- Faculty members also contributed tohelpnon teaching employee'sfamily members withfinancialassistance during times ofsickness.
- Financial assistance given to Adhoc employee, Shri Madan Singh Ji for his son's treatment during times ofsickness
- Financialassistance has been provided as per the CG government rule to the dependents of Teaching (Dr. Girish Singh,Professor, Department of Sociology) and non teaching staff (Shri A.R Nishad Ji, Store Room In-charge) dueto theiruntimely demise during Covid times.
- College also celebratesretirement day and other festivals to keep motivation levels high of the employees.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File]()

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **The principal of our college regularly observe classrooms and monitor activities of the department.**
- **The principal also conduct personal meetings with the faculties to analyze the problems in teaching and evaluate**

the performance of the respective faculty based on the syllabus covered, academic activities, innovative teaching efforts done for the weak students etc.

- The daily diary and attendance register are regularly checked by the principal at the end of the month.
- The institution is having comprehensive appraisal system for staff through a well defined staff self appraisal form which has to be filled and submitted by each faculty at the end of every academic year. The appraisal system contains all the information of IQAC, academic progress like PhD Student guided, Major and Minor Project undertaken, publication in reputed peer viewed journal, innovative way of teaching, NET/SLET tutorial classes, participation in international and National conferences etc.
- The faculty and non teaching staff also gets an opportunity to discuss their problems regarding their performance. The Principal looks into the concerned problem and work out for constructive solution.
- The Principal appraise these self appraisal forms and forward it to the higher authorities for final evaluation.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. Internal audit is done by a committee of internal members formed for the audit purpose

2. External audit is done at two levels

A. Audit team is sent by the Directorate of Higher Education, Govt. of Chhattisgarh to the institution. This audit will take place at the decision on Directorate of Higher Education, Govt. ofChhattisgarh.

B. External audit is done by the Accountant General of Chhattisgarh Govt. atan interval of 5 years.

3. The last audit wasconducted in 2016 by Directorate of Higher Education.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1815504

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File]()

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization and utilization of funds is done in the following approach through Purchase committee, Planning and development Committee, RUSA Committee, Jan Bhagidari, UGC Committee

- **The office staff records day to day expenses and maintains yearly budget**
- **UGC financial documents are recorded and maintained by the UGC Committee of our college.**
- **Expenses incurred by the science departments for practical's purposes are maintained and submitted to the office.**
- **Financial expenses for any construction/extension work is maintained by the different committees such as Janbhagidari; Planing and development; Purchase; RUSA and UGC committees.**
- **Financial due diligence is done by the Internal audit committee which monitors the finances of college every year.**
- **External audit is done from time to time as per government rules.**

File Description	Documents
Paste link for additional information	https://www.iggcv.com/Content/127_206_Flow%20Chart%20Template%2029%20(1)-converted.pdf
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Online teaching through video lectures/notes during Covid pandemic times.

- **The IQAC in-charge urged all the faculties to initiate online teaching through various online teaching platform, such as Google Meet, Zoom etc. Although online teaching has been encouraged by the government, the COVID-19 pandemic has promoted it on a bigger scale.**
- **Many faculty members prepared the notes/video lectures in their respective domain and uploaded the same into Institute webpage (http://ocm.iggcv.com/Faculty_uploaded.aspx), University webpage and State Government Online study portal cgschool.in for the larger benefit of the students.**
- **To maintain student learning, faculty members also created Watsp group so as to reach out students on a large scale and solve their problems.**
- **The library e-books has been also made available to students and faculty members during COVID times.**

2. Faculty development Program (FDP) on self module was organized by various department namely Botany, Geography, Zoology, Hindi, Sanskrit, Computer Science, Maths, Political Science, Physics, Commerce and Economics through IQAC. Each Department has contributed significantly for successfully conducting the FDP for one week (http://www.asalbaat.co.in/2021/06/blog-post_29.html?m=1)

File Description	Documents
Paste link for additional information	http://ocm.iggcv.com/Faculty_uploaded.aspx
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Video lectures has been uploaded by the faculty members during Covid lockdown for smooth learning.

2. Online teaching has been conducted during pandemic Covid times through various online portal.

3. Professional development program (Faculty Development Program) has been organized.

4. New PG course has been introduced in the following subject i) M.Com

ii) M.A. political Science

5. English department has done LSRW audit to know the level of English Competency for their students (https://www.iggcv.com/College.aspx?PageName=ENGLISH&topicid=164)

6. Museum of Chhattisgarh culture "Chinhari" has been upgraded.

File Description	Documents
Paste link for additional information	https://www.iggcv.com/Media.aspx?title=Media, http://ocm.iggcv.com/Faculty_uploaded.aspx
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.iggcv.com/College.aspx?PageName=ACTION%20TAKEN%20REPORT
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

THE INSTITUTION IS VERY PARTICULAR TOWARDS GENDER SENSITIVITY AND PROVIDING SPECIFIC FACILITIES TO GIRLS AND BOYS AND ESPECIALLY FOR GIRLS AS THE COLLEGE HAS MORE NUMBER OF FEMALE STUDENTS, PERHAPS THE PARENTS CONSIDER THE COLLEGE TO BE SAFE FOR GIRLS:-

- **Safety and Security:-**

- **HELPLINE OF POLICE ASSISTANCE IS DISPLAYED IN THE COLLEGE**
- **THE COLLEGE IS UNDER CCTV VIGILANCE FOR SAFTEY.**
- **SECURITY GUARD IS THERE IN THE COLLEGE.WHO DO NOT ALLOW OUTSIDERS IN THE COLLEGE.**
- **IN CASE OF ANY GRIEVANCE, THE GIRL STUDENT CAN APPROCH OR INFORM THE COLLEGE ADMINISTRATION THROUGH DROP BOX MENT FOR THE PURPOSE OR DIRECTLY OR THROUGH GRIEVANCE CELL.**

- **Counseling:-**

- **WOMEN CELL / PREVENTION OF SEXUAL HARRASMENT OF WOMEN CELL / DISCIPLINE COMMITTEE ANTI RAGGING CELL WORKS EFFICIENTLY. THE SEXUAL HARASSMENTN CELL HAS A MEMBER BELONGING TO LAW / SO AS TO ENHANCE MORE SAFETY AND SECURITY. ALL OF THEM WORK, TO ENSURE SAFTEY AND TO PROTECT THE INTREST OF THE STUDENT.**
- **SPECIAL COUNSELING AND GUIDANCE TO GIRLS STUDENT RELATED TO THEIR PERSONAL PROBLEM ARE TAKEN CARE OF BY HOME SCIENCE DEPARTMENT BY EXPERTS. – 14-FEB 2020 / 12-FEB 2020.**

- BETI BACHAO BETI PADHAO CAMPAIGN BY NSS.
- MEDICAL CARE / CHECKUPS / CONSULTATIONS FOR GIRLS BY HOME SCIENCE DEPARTMENT.
- LECTURES OF DOMESTIC VOILENCE / WOMEN RIGHT, WOMEN EMPOWERMENT ARE ORGANIZED BY WOMEN CELL.

1. Common Rooms:-

- SPECIAL GIRLS COMMON ROOM WITH ALL NECESSARY FACILITIES LIKE SITTING ARRANGEMENT, WASHROOM, FIRST AID.
- SPECIAL SITTING ARRANGEMENT IN LAWN ONLY FOR GIRLS.

1. Anyotherrelevantinformation:-

- SANITARY NAPKINS VENDING MACHINE HAS BEEN INSTALLED IN THE COLLEGE IN HOME SCIECNE DEPATMENT.
- GIRLS FEES CONCESSION ETC.

  THE INSTITUTION IS VERY PARTICULAR TOWARDS GENDER SENSITIVITY AND PROVIDING SPECIFIC FACILITIES TO GIRLS AND BOYS AND ESPECIALLY FOR GIRLS AS THE COLLEGE HAS MORE NUMBER OF FEMALE STUDENTS, PERHAPS THE PARENTS CONSIDER THE COLLEGE TO BE SAFE FOR GIRLS:-

  Safety and Security:-

- HELPLINE OF POLICE ASSISTANCE IS DISPLAYED IN THE COLLEGE
- THE COLLEGE IS UNDER CCTV VIGILANCE FOR SAFTEY.
- SECURITY GUARD IS THERE IN THE COLLEGE.WHO DO NOT ALLOW OUTSIDERS IN THE COLLEGE.
- IN CASE OF ANY GRIEVANCE, THE GIRL STUDENT CAN APPROCH OR INFORM THE COLLEGE ADMINISTRATION THROUGH DROP BOX MENT FOR THE PURPOSE OR DIRECTLY OR THROUGH GRIEVANCE CELL.
- Counseling:-
- WOMEN CELL / PREVENTION OF SEXUAL HARRASMENT OF WOMEN CELL / DISCIPLINE COMMITTEE ANTI RAGGING CELL WORKS EFFICIENTLY. THE SEXUAL HARASSMENTN CELL HAS A MEMBER BELONGING TO LAW / SO AS TO ENHANCE MORE SAFETY AND SECURITY. ALL OF THEM WORK, TO ENSURE SAFTEY AND TO PROTECT THE INTREST OF THE STUDENT.
- SPECIAL COUNSELING AND GUIDANCE TO GIRLS STUDENT RELATED TO THEIR PERSONAL PROBLEM ARE TAKEN CARE OF BY HOME SCIENCE DEPARTMENT BY EXPERTS. – 14-FEB 2020 / 12-FEB 2020.
- BETI BACHAO BETI PADHAO CAMPAIGN BY NSS.
- MEDICAL CARE / CHECKUPS / CONSULTATIONS FOR GIRLS BY HOME SCIENCE DEPARTMENT.
- LECTURES OF DOMESTIC VOILENCE / WOMEN RIGHT, WOMEN

EMPOWERMENT ARE ORGANIZED BY WOMEN CELL.

- **Common Rooms:-**

- **SPECIAL GIRLS COMMON ROOM WITH ALL NECESSARY FACILITIES LIKE SITTING ARRANGEMENT, WASHROOM, FIRST AID.**
- **SPECIAL SITTING ARRANGEMENT IN LAWN ONLY FOR GIRLS.**

- **Anyotherrelevantinformation:-**

- **SANITARY NAPKINS VENDING MACHINE HAS BEEN INSTALLED IN THE COLLEGE IN HOME SCIECNE DEPATMENT.**
- **GIRLS FEES CONCESSION ETC.**

File Description	Documents
Annual gender sensitization action plan	https://www.iggcv.com/Content/268_376_Adobe%20Scan%2030-Mar-2022%20(1).pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.iggcv.com/Content/269_376_Adobe%20Scan%2030-Mar-2022%20(2).pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

WASTE MANAGEMENT –

SOLID WASTE MANAGEMENT

LIQUID WASTE MANAGEMENT

E WASTE MANAGEMENT.

THE WASTE MANAGEMENT IN THE INSTITUTION ARE DONE AS FOLLOWS

SOLID WASTE:

THE INSTITUTION SHOWS ITS CONCERN TO MANAGE THE SOLID WASTE IN A PLANNED WAY. THE EFFORTS ARE OFTEN BEING COLLECTIVELY DONE BOTH BY STUDENTS AND TEACHERS. THE NSS PARTICULARY PERFORMS SWATCHHTA ABHIYAN ON EVERY THURSDAY, WHENEVERY AREA OF THE COLLEGE, PAPER WASTE, SOLID WASTE LIKE GARDEN DRIED FOLIAGE, TWINGS, LEAVES, OTHER SOLID WASTE ARE COLLECTED WHICH IS EITHER DUMPED IN COMPOST OR BURNT UP ACCORDINGLY. THE HIRED GARDENER OF THE COLLEGE ALSO MANAGES. THE SOLID WASTE.

- **SOLID WASTE LIKE PAPER / WOODS/ ARE BURNT.**
- **SOME SOLID WASTE LIKE LEAVES / WINGS / BRANCHES ETC ARE DUMPED IN COMPOST MADE FOR THE PURPOSE.**
- **DUSTBINS ARE PLACED IN EVERY CLASSROOM / LABORATORIES / RESTROOMS / CANTEEN AT DIFFERENT LOCATION IN CAMPUS THEY ARE COLLECTED AND DISPOSED IN A PROPER MANNER. .**
- **ALL THE OLD STUFFS OF SPORTS/ NEWSPAPER ETC ARE SOLD OFF BY THE INSTITUTION TO SCRAP VENDOR.**

LIQUID WASTE:

WATER IS VERY ESSENTIAL FOR LIFE, HENCE IT IS MADE CERTAIN THAT WATER IS USED IN AN ECONOMICAL WAY AND WASTE WATER IS DISPOSED OFF PROPERLY. DURING EXAMS WATER ARE STORED IN EARTHEN POTS (MATKAS)

TO PREVENT WATER WASTE AND WHEN THIS POTS ARE CLEANED, THE WATER IS SHOWERED IN THE PLANTS.

- LIQUID WASTE LIKE WATER FLOWING AFTER USE FROM TAPS / BOREWELLARE DIRECTED TOWARDS GARDEN, SO THAT THEY CAN BE USED FOR WATERING.
- ALL LIQUID WASTES FROM TOILET ETC ARE DIRECTED TO MAIN DRAINAGE.
- ALL THE LIQIUD WASTE FROM CHEMICAL LABS LEAD INTO A SOAK PIT MENT FOR THE PURPOSE SO THAT IT DOES NOT TAKEN OUT INTO HAZARDOUS.
- THE WATER DRIPPING OUT FROM THE AC ARE COLLECTED IN BUCKETS AND USED FOR WATERING PLANTS.

E- WASTE:

THE COLLEGE PRODUCES LESS QUANTITY OF E-WASTE. THE E-WASTE GENERALLY ARE GENERATED FROM PHYSICS DEPARTMENT AND COPMPUTER SCIENCE DEPARTMENT. THEY ARE OFTEN REPAIRED AND RESUSED BY THE STUDENT OR TECHNICIANS. OLD UNUSED BULBS AND OTHER E-WASTE ARE CARRIED BY MUNICIPALITY ALONG WITH OTHER SOLID WASTE.

- E- WASTE LIKE COMPUTER / WIRES / CABLES / ELECTRONIC ITEMS ARE STORED IN STORE ROOM AND DISPOSED EVERY YEAR.
- OLD MONITORS / CPU'S ARE REPAIRED BY TECHNICIANS AND REUSED.
- THE STUDENTS ALSO REPAIRMONITORS,CPU ETC AND ARE REUSED.

Hazardouschemicalsandradioactivewastemanagement:-

THE INSTITUTION DOES NOT HAVE RADIOACTIVE ELEMENTS AS WASTE. THE HAZARDOUS CHEMICALS FROM CHEMISTRY LAB IS MANAGED IN THE FOLLOWING WAY-

- WASTE WATER TREATMENT PROCESS
- OXIDATION PROCESS
- DUMPED IN THE SOIL.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the   **A. Any 4 or all of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

**7.1.7 - The Institution has disabled-friendly,
barrier free environment Built environment
with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,
tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other
diversities (within 200 words).

The institution shows tolerance and harmony towards cultural

regional and linguistic diversities by organizing various events and programmes like:

Ø National Integration Day (19th November) .The birth anniversaryof our first Woman Prime Minister , Smt. Indira Gandhi is celebrated , it proposate ,unity ,peace, love, brotherhood.

Ø This day is also known as KumariEktaDiwan National Unity Day (31st Oct), birth anniversary of SardarVallabhBhai Patel is celebrated in the college by NSS, by Organizing rallies etc.

Ø Makar Shankranti is celebrated , specially by initiative of the college admostration (Principal Mam).

Ø Every cultural festival of different area like, DurgaPooja (Navratri), charismas, Diwali , is celebrated in the college.

Basant Panchami is celebrated every year with enthusiasm by teachers and students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Indira Gandhi Govt. Arts and Commerce PG College, Vaishali Nagar, Bhilai organizes activities to increase consciousness about national duties and symbols, fundamental duties and rights. They are -

- Hindi Diwas is celebrated on 14th September every year to celebrate the adoption of Hindi as the official language of the country.
- The NCC Cadets participated in Kargil Day Parade on 26th July 2021, to show respect for the Kargil Heroes.
- NCC Day were celebrated by NCC
- International Yoga Day is celebrated every year on 21st June to mark the practice of self-discipline and tradition of well-being continuing for thousands of years in India. This day is a pride for India as it was our country's effort that

Yoga got recognition internationally.
- Human Right Day is celebrated by Political Science Department on 10th December.
- Constitution day is celebrated by Political Science Department as a respect to our constitution on 26th November.
- MatriPitri Divas is celebrated on 14th February instead of Valentine's Day.
- Sanskrit Divas is celebrated by Sanskrit Department as a respect to Sanskrit language, the Pride of India.

GeetaJayanti is celebrated by Sanskrit Department as a respect to our great Scripture.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.iggcv.com/Content/272_376_Adobe%20Scan%2030-Mar-2022%20(12).pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	[View File]
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File]
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Indira Gandhi Govt. Arts and Commerce PG College, Vaishali Nagar, Bhilai organizes National festivals Birth / Death anniversary of Great Indian Personalities as it is already mentioned in its vision, hence it is planned out before hand in the beginning of the session by cultural committee. Moreover the college is committed in nurturing nationalism and frosting patriotic spirit to the students who are the building citizens of our Country.

Some of the programs and events are –

1. Independence Day and Republic Day are celebrated every year. Plantation, patriotic songs by NSS / NCC are sung.
2. Gandhi Jayanti is celebrated where lectures, debate, etc. on thoughts of Gandhiji is organized and swatchhtaabhiyan is done.
3. The birthday of Swami Vivekananda is celebrated with great enthusiasm by NSS as youth day on 12th January when various programs are organized. The college has life size idol of Swami Vivekananda installed in the college, which is specially decorated and garlanded on the day.
4. NiralaJayanti is celebrated by Hindi Department, when lectures are organized.
5. Premchand Jayanti is celebrated by Hindi Department, when poem recital is organized along with lectures.

6.TulsidasJayanti is celebrated by Hindi Department as a respect to the great poet.

7.GuruPurnima (VyasJayanti) is celebrated by both Sanskrit Department and Hindi Department every year.

8.ValmikiJayanti is celebrated by Sanskrit Department as a respect towards great saint.

9.Science day is celebrated by science department on 28th February to mark the inventions of Raman Effect by Dr. C.V. Raman where different quizzes, lectures, exhibitions, are organized.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES

The two best practices implemented by the institution are:-

1. **Nurturing the Social ethics of love and care for the orphans and the Senior Citizens.**
2. **Preserving, securing and nurturing love and admiration for Chhattisgarhi culture.**

BEST PRACTICE 1

Title: -

Nurturing the Social ethics of love and care for the orphans and the old age people.

Objective of the practice:-

- **This practice aims to inculcate a spirit of love, care, understanding and social services toward a particular section of society, who are deprived of love and protection.**
- **To generate empathy and awareness towards underprivileged**

- people (like orphans and senior citizen) which can be an essential part in their character building and personality development.
  - Social commitment is an essential part of education, hence the institution through its outreach programs provide formal educational guidance, support for orphans and provide emotional support and to overcome social isolation endured by senior citizens at old age homes.

The Context:-

Today education acts at not only sharpening the knowledge of the students but also developing social sensibility towards old, senior's, underprivileged and deprived class of people in the society.

Due to various reasons and changing social norms with times our country India has endured erosion of traditional values. As a result some elderly people are in old age homes and parent less children are in orphanage.

Hence, Indira Gandhi Govt. Arts and Commerce College, Vaishali Nagar, Bhilai has come up with various plans, and outreach programs, so that the students and teachers alike can participate, for the social cause of extending a hand of help and support for orphans and senior citizen.

The Practice:-

The college along with all the namely departments, English, Home Science, Zoology, Mathematics, Hindi, and NSS perform various outreach programs at –

- Balsadan, Smriti Nagar, Bhilai.
- Mother Teresa Old age home, Vaishali Nagar, Bhilai.
- Anganbadi, Ram Nagar, Bhilai
- Enayat Organization (Orphanage), Supela, Bhilai

  - Balsadan at Smriti Nagar has been taken fostered as mentorship from 26th January 2018.
  - Before being taken as fostering the institution did regular visit to the Balsadan and looked after their needs of grains, stationaries, utensils, shoes, garments, bed sheets, etc. for the children's.
  - Similarly the institution makes regular visit and communication with the seniors at old age home, providing

them daily needs, food items and grains.

- The college organized recreational programs, celebrate birthdays, festivals with the children at orphanage.
- Regular academic guidance is given to the students by English department and NSS.
- The seniors at old age home, which consist of old people, who are ill and abandoned by their families need care, empathy and feeling of inclusion. These things are taken care of as the student interact with them, have healthy conversation, exchange of songs with the seniors and share their problems.
- The Home Science department also visits Anaganbadi at Ram Nagar, distributing them mask. The student at anganbadi is being taught at intervals by Home Science students and NSS.
- The Political Science department goes to Enayat Organization (Orphanage), Supela, Bhilai and does mentorship regarding books, opened library, do teaching etc.
- The NSS volunteers collects fund from all the college students and staff alike, which is used in making necessary donations at orphanage and old age homes which ensures participation of the whole college.

Evidence of Success:

Appreciation: - The College has received lots of appreciation from the stake holders, JanbhagidariSamiti and Society for its social work.

Increase in Awareness:-

The program has helped in enhancing and inculcating an aptitude for social service among students as they all actively participate in these programs. They even spend their mearge pocket money (as 80% of the students come from BPL families) for the donation their eagerness to contribute and participate is the evidence of success.

The smile:-

The smiles friendliness in attitude and in the face of these children and seniors, when they see the student of the most important evidence of success as they become their best friend.

Problems Encountered and Resources Required:-

- Resistance by some children and seniors: Some orphans and

seniors at old age home, hesitate to mix up or open up so quickly with the students. But the students eventually convince them and they gradually become best friends.

- Difficulty in reaching the site: As the orphanage and old age home is not at the vicinity of the college hence the students has to do all the cycling to the site. Sometimes they get severely exhausted by long cycling, as all most all of them came to college by cycle as being from BPL families they are unable to get vehicles.

- Funding Issues: Sometimes funding issues take place as the outreach programs requires expenditure which the students are unable to contribute being from poor families. Most of the expenditure is borne by the teachers but the students also contribute according to the effort.

BESTPRACTICE 2

Title: -

Preserving, securing and nurturing love and admiration for Chhattisgarhi culture.

Objective of the Practice:-

- Creating awareness of the rich cultural mosaic of Chhattisgarh.
- The student with fast running scientific world, often forget their grass root level, their foundation. It is quite necessary that a student, however they may rise in life, but they should always have an appreciation for their culture and heritage.
- The practice is a means of promotion of literacy, performing arts, food habits, folk dance, music, ornaments among the students.
- The practice intends to preserve and secure and nurture the rich cultural heritage of Chhattisgarh, through records, display of artifacts etc.

The Practice:-

- The college has a Chhattisgarhi cultural committee, which actively performs, plans various programs, lectures, webinars, visit displays related to Chhattisgarhi art and culture along with other department of the college.

- The college has organized food fair consisting of local Chhattisgarhi recipe, prepared by the students which was sold and encouraged by students and staff alike. The money generated, was donated to a financially weak student to pursue her studies.
- Similarly fashion show on Chhattisgarhi costumes, jewelry was organized by English department to propagate the traditional outfit.
- Webinars were arranged by skill development cell on Chhattisgarhi crafts like cane basketry, mud pottery, musical instruments of Chhattisgarhi.
- The department of social science organized visit of students to places which can imbibe the richness of culture, like Vidhansabha, PurkhotiMuktangan, which treasures Chhattisgarhi culture and tradition.
- The college has setup and maintains a Chhattisgarhi culture museum which preserves the artifacts, pictures, booklets, paintings, books, related to Chhattisgarhi culture.
- The Chhattisgarhi culture committee maintains a register to keep a record of the visitors.

Context:-

Chhattisgarh is a newly formed state and is rich in its cultural heritage. The state has its unique and vibrant culture. It's a region with colorful tribes, rhythmic folk music, dance, which provide an insight into the culture of the state.

It has been observed that with times students are distancing themselves from the rich culture of the state, which forms the integral part of the country. Hence along with education, one must know about its roots and foundation. They should develop a tendency to appreciate and feel pride of it. Moreover, we tend to preserve their rich culture of the state as one of the identity of our multi diverse country.

Evidence of success:-

- The evidence of success can be seen in the feedback received from the students and stakeholders.
- The evidence of success can be seen in the enthusiasm of the student in participation in the programme organized related to Chhattisgarhi culture, as student especially in cuisine / cooking / costumes would come up enthusiastically to

participate.

- Often the student come up with new programs and ideas and they even arrange the guest or resource person needed for the programs.
- The Chhattisgarhi cultural museum is one of its kinds in the area; hence it receives lot of appreciation.
- Some of the activities like Chhattisgarhi cuisine, pottery etc. organized had been taken as a small scale business and they are taking it as a profession.

Problems Encountered and Resources Required:-

- Resources are required to stabilize the museum and maintain it.
- Resources are also required to organize, Resource Person, who hail from far off villages

Often the local artisan / craftsman may not converse in Hindi, and only communicate in Chhattisgarhi, which students and staff basically from other states may find it difficult to understand.

File Description	Documents
Best practices in the Institutional website	https://www.iggcv.com/College.aspx?PageName=BEST%20PRACTICES
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institutional performance is distinctive to its vision and priority as well as thrust is that it emphasis to give an extra attention to address the learning abilities of those student who come from those background who do not get either educational scope, or cannot afford proper educational career due to finance. While it gives also special care and scope to those students who work along with studies to support their families.

The institution often endures three distinctive patterns in students:-

- Most of the students (around 70%) are female, even though

it's a co-educational institution.
- Many of the students come from BPL (Below Poverty Line) families.

Practice followed in the college to cope up with the situation:-

1. As the college has more girl students hence all possible facilities that may be available in a girl's college are provided to the female students.
    - There is a separate programme of B.Sc. Home Science in the college.
    - There is a separate girl's common room, with well ventilation, rest room, sitting arrangement and a female attendant.
    - There is a separate zone in the college garden for girls to sit during intervals.
    - Female students are given relaxation of age and fees during admission.
    - The college has got installed sanitary pad machine for girls in Home Science Department.
    - Female students are also given special care and privilege in sports and during tournaments they are escorted by female teachers in spite of the fact that the sports teacher is male.
    - Different programs / webinars / lectures are organized by Home Science Department and Women Cell for girls like – Mehendi Course, Beautician course, cooking, puja thali decoration etc., women protection, women law related programs etc.
    - The Home Science Department organizes personal counseling by expert for female students.
2. As the college has many of the students from BPL families, hence the institution works accordingly to cope up with it is institutional distinctiveness.

    - Scholarship, concession in Fees and books and stationeries are provided to these students.
    - The college has a fund raised by the teaching staff, which pays fees to those students who have adverse financial problems

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Our institution has 40 programs and 250 courses. It is under the wings of Hemchand University Durg and a branch of higher Education department of Chhattisgarh Government. The curriculum and Sessions are decided by the Higher education department and the University.

The College strictly adheres to the University syllabus and ensures effective curriculum delivery through various steps-

1. A meeting is Held at the start of the session with all staff and principal and the syllabus is discussed.

2. The requirements for the Theory and practical classes are discussed.

3. The academic calendar provided by the CG Government and the university is discussed.

4. College prepares its own academic calendar based on the university calendar and the CG government guidelines.

5. Departmental meetings are held and departmental time table are prepared.

6. The college time table is prepared by the time table committee.

7. College time table is displayed on the notice board and college website

8. Departmental time tables are displayed on the departmental notice board.

9. The HOD conducts departmental meetings and distributes the syllabus.

10. The teaching plan are made in the starting of the session and followed accordingly.

11. All the teaching plans are signed by the HOD and the principal.

12. In departments where there is only one teaching post, the HOD is solely responsible for the whole syllabus, practical and theory too.

13. The curriculum delivery method totally depends on the faculty as how they prefer to teach as from chalk and board method to power point or other choices.

14. Regular talks, Student seminars, guest lectures are conducted in all subjects.

15. The window to the world the internet is provided in college which enables our students to study and see any topic

16. Library also has various books related to subjects.

17. PG departments have their own departmental library.

18. Students get help from faculty as sometimes they provide personal books to the students.

19. Different curricular activities as conferences seminars etc. are also conducted.

The college receives regular updates of circulars through letters and emails from the university, regarding the changes or modifications in the curriculum.The Principal informs the concerned teacher about changes in curriculum and gives them a copy of the same.The facultiesreceive all sorts of support from the university and college to understand the curriculum.Timelymeetings are conducted and instructions are given for submission ofAssignments and conducting Unit test andinternal test are well planned and executed before final examination.

Our college has Semester system for the PG classes and Yearly exams for UG classes.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.iggcv.com/College.aspx?PageName=COLLEGE

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adheres to the academic calendar for the conduct of continuous internal exams-

Before the commencement of each session the university gives an academic calendar , which has Opening of the session, Last day of the session, UG and PG classes, Exams for UG Classes, and Exams for PG semester etc. ,Institutional important days, government holidays etc.

College abides by the scheduled set up of the university and formulates its own academic calendar and distributes it to the departments and students. Departments prepare their own schedule based on these inputs . The departmental calendar comprises guest lectures, workshops, industrial visits, other co-curricular and extra-curricular activities. The academic activities, and all activities are conducted in adherence to the calendar of events. The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the lesson plan prepared by faculty members. The continuous Internal Evaluation is assessed at two levels by the Institution-

1) CollegeLevel

2) University Level

1.College level: According to University guidelines , internal exams are taken as half yearly and the marks are sent to university ,having weightage of 10 marks, both in paper I and paper II in all subjects at UG level .for PG level internal exams are of 20 marks for every semester. The Practical Exams Internals are held by the College and the University exams are held by External Examiner appointed from the University. The

Unit Tests are also conducted for the Students by all the U.G

University Level : Indira Gandhi College is an Exam Center of the Hemchand University. Theory exams for all the subjects are held here, including the practical final exams with internal and external appointed by the university.

Internal Assessment tests (IA), assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students. There is a well-defined process for the conduct of CIE as per the calendar of events.

The internal assessment test timetable prepared by the examination committee is published to stakeholders, and conducted as per the schedule. Post IA tests, evaluation of answer scripts, and calculation of CO-PO/PSO attainment are carried out by respective Course Instructors. Continuous evaluation and assessments are also done for laboratory course, project work, seminars, and internships. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation. As per the laboratory rubrics, the internal test is conducted at the end of the semester. The Principal, through the academic committee meetings, frequently reviews the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.iggcv.com/College.aspx?PageName=TIME%20TABLE

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/	A. All of the above

Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

270

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, are essential part of our Academic programs.

Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying these courses. These subjects provide free environment for inculcating values and developing ethical competence among the students.

The course of Economics, Commerce and economic zoology deal with the professional ethics.

College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher`s day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

Gender Sensitization -The college has Women Grievance Cell and Grievance Redressed Cell to provide counseling to students, promote gender equity among students and also deal with gender related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security.

Environment & Ecology

The paper of Environmental studies is mandatory for all students and they have to pass it one time in three year UG coarse. The syllabus of Zoology, Botany and Chemistry have large portions dedicated to environment studies. University prescribed this course for creating awareness and developing importance of environment among students.

College has an integrated rain water harvesting System.

The waste water is reused for gardening in the college campus .

The waste from the labs are separated from the other waste water and dealt separately

There is an extensive tree plantation program every year. College celebrates the day of National importance as Earth day, Environment day and Ozone day.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

163

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1871

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

214

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Yes, the college accesses the learning level of students and adopts various methods to assess the learning level of the students.

- **Learning level of the students is assessed by teachers during the class.**
- **Tests conducted by teachers to assess the level of the students.**
- **The Teacher observes the performance of the students during laboratory work.**
- **The subject teacher evaluate the academic performance level of the students.**

On account of above teacher differentiates between slow and advance learners and organizes special programs for both the learners' such as:

- **Quiz**
- **Seminar by Students**
- **Webinar**

- **Internal Test**
- **Project work**
- **Model construction**
- **Online Expert Lectures**
- **By facilitating students with audio and visual materials**
- **Fast learners are provided extra reference books**
- **We make advance learners aware about the available opportunities for further studies in their respective programme and courses they learn.**
- **NCC and NSS students are motivated to join military services and Social works related venues and courses by the concern programme teachers by discussing programme specific outcome (PoS) with the students.**

Thus the students of our college whether they are slow or fast Lerner are motivated and encouraged by the teachers.

File Description	Documents
Paste link for additional information	https://www.iggcv.com/College.aspx?PageName=20-21
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1871	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching learning process in the college is basically student centric as –

- **The teacher's plans out lessons keeping in view the grasping ability of the students.**
- **The lectures in the class are basically delivered in Hindi as most of the students are of Hindi medium.**

- **English medium background: The teachers give notes to them in English so that they can cope up with the lessons.**
- **All teachers have access to Internet. In this way teachers can avail latest methods to make learning more students centric.**
- **Other methods are adapted such asquiz competition, group discussion to develop skills like interactive learningthrough static / Working Model!**
- **At the end of each class sometimes the students are asked to give a re-cap of the class.**
- **Students are encouraged to asked questions in class.**

The support structure available for teachers for teaching are-class rooms / Blackboards green boards/ ICT in every departments/ practical labs/ home science lab and kitchen/ library with textbooks/ reference books/ E-journals/ internet facilities.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[https://www.iggcv.com/College.aspx?PageName=20-21](#)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process.

* All the faculties uses laptop/mobile/tablet for taking classes preparing notes and presentations

* Apart from this some classes are equipped with computer / projector screen and audio video equipment.

* Faculty uses Microsoft Teem, Google Meet, and Zoom platform for conducting online lectures.

* Two of our classroom are equipped with smart board, based on the need the smart board is used by the all the faculty member.

* These classroom are also used for various guest lectures.

* Versatility of smart board makes very convenient for the faculty as well as for the students.

* Every teacher in the college provides class notes, power point presentation, study material and YouTube video.

* Lecture notes and study material of particular subject / papers are also uploaded on the web portal on College website so that interesting students can download the reading material.

* Even during the lock down period (2020-21) college was quick enough to start the online lectures. Every faculty member uses online application without any trouble.

* Every Faculty had uploaded study material in YouTube channel and also uploaded educational videos in CG portal.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

379

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college ensures that there is a transparent method of assessment . it is maintained in all the program of the college.

These are few processes adopted by the institution.

- At the time of admission the counsciling of student is done by the teachers to choose the appropriate program course combinations and information is given about internal assessment .
- An academic calendar is prepared by the college at the beginning of each session/semester. The calendar includes both academic and co-curricular activities. It insures that the internal assessment process is not affected by the co-curricular activities in the college. Academic calendar guarantees transparency in conducting the continuous internal assessment.
- After the completion of unit ,unit tests are taken according to the time table.
- In between the units home assignment are given and quiz tests conducted for the students.
- According to university calendar, college organizes the college test, half yearly exam, model exam etc.
- The internal examination committee displays the schedule of internal exam on notice board.

- The students are shown the evaluated answer sheets by the subject's teachers. The doubts of the students are clarified by the teachers in the class.
- The examination committee of the college manage the frequency & mode of internal assessment /according time table and college academic to calendar.
- In U.G. level ,10% of the marks obtained in internal exam are added to final score of student.
- In P.G. level college has semester system in which twenty marks internal assessment is comprise of written test and presentation is added with 80 marks theory paper.
- The above mechanism is followed by the institution regarding Internal assessment but due to corona pandemic and total lockdown offline Mechanism was not possible hence Internal assessment as per university guideline as follows.
- The question paper of Internal assessment to were given is whatsapp group of different classes.

The students answered the question at home and submitted their answer copy in institution (In particular time and date assigns maintain social norms of lockdown)

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.iggcv.com/College.aspx?PageName=20-21

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

1. Internal examination is conducted on college level although the guidelines are given by the university.

2. The students can approach the faculties in case of any grievances regarding UG or PG internal examinations. Which can be mainly on the following matters-

- Time table issues

- Course issues

- Question paper issues

- Marks Issues

- Absentees issues

3. Institutional PTA Meetings: the students can put up their issues regarding internal examinations along with their parents in PTA meetings which are generally held after exams.

4. Mentors: The students can put up their issues regarding internal examination to the mentors assigned for them.

5. Any grievances regarding time table of internal exam/ sitting arrangement are redressed by examination committee but any grievances regarding marks internal/ external examination are redressed by the concerned.

6. Session 2020-21 due to corona pandemic offline mechanism could not be used hence, grievances of the students were dealt in online mode through their individual Whatsapp group.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes the programme (POs) and course outcomes (COs) for all programmes which are being offered by our college are stated and conveyed to teachers and students and also uploaded/displayed in our college website as well in the college prospects provided to students.

After the admission of students college organizes induction programme in college. The Department provides syllabus and brief it to students.

Each teacher of the concern subject bifurcate syllabus month and unit wise and explains the programme out comes (POs), programme specific outcome (POs) and course outcome (COs) to student in the class rooms.

Teachers also motivate students to visit college website for detail understanding of POs, PSo, and Cos. This helps the students to have better understanding and knowledge about the curriculums and syllabus.

On account of the allocated syllabus the teacher takes unit test, model test, quiz, seminar etc. and suggest students for further enrichment of their knowledge for participative & experiential learning so that after completing their course they may be able to have applied knowledge of their concern subjects and could do better in their life.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.iggcv.com/College.aspx?PageName=20-21
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes the attainment of programme outcomes (POs) and Course outcomes (COs) are regularly evaluated. The college administration and HoD of the department ensures the attainment of POs, PSo and COs. The collegedepartment accumulates data of students learning out comes in below mentioned ways.

- **Session wise student's feedback is collected and analyzed by all the departments.**
- **Online Internal test**
- **Online Unit test**
- **Online Half yearly test**
- **Online Quiz test**
- **During Preparation leave ,through whatsapp group chat**
- **Annual examination result analysis**
- **Webinarand Online Group discussion by P G students.**
- **OnlinePresentations made by P G Students**
- **OnlineProject work by students**
- **Online Guest or expert person's lectures on relevant topics arranged by IQAC and Departments together as per the syllabus and curriculum.**

Students passed with good marks are awarded to make them enthusiastic & progressive.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.iggcv.com/Content/230_255_188_247_final.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

549

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.iggcv.com/College.aspx?PageName=20-21

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.iggcv.com/College.aspx?PageName=SS%20REPORT

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	[View File](#)
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

To create an Ecosystem for innovation including incubation center and other invitation for creation and transfer of knowledge, an MOU has been signed with Rungta College of Engineering and some other colleges to provide the information on entrepreneurship to the students and faculty.

Discussion Session with PG Students and Research Guide in college was organized to highlight the importance of research in all subject.

Library has started a research gallery and Authors gallery where thesis of college faculty and there research papers, books published by facultyare displayed for the benefit of students. Herethesis of diffrent universities can be seen.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

08

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The Institution believes in the holistic development of students with academic excellence, the aim is also to achieve moral and ethical excellence . The concepts of social service is sought to be imbibed in each and every student. NSS/NCC/Red Cross are set-ups to facilitate this aim directly. Indirectly, each professor, as detailed in the vision and mission of the college, tries to impart sensitivity towards society and responsibility towards society through incorporating such values in their lectures and class-room teachings. The NSS song and the NCC anthem is explained in a detailed way not only to the volunteers and cadets but also to all the students so that they may understand the words and the spirit behind them.

The main Extensions Activities are :

- Visit to Orphanage
- Visit to Old Age Home
- Blood Donation
- Aids Awareness
- Environment
- Swacch Bharat
- Chhattisgarhi Culture Awareness

ORPHANAGE

Visit to orphanage sensitizes Students to the plight of little children who are living a life without parents, As such not only do students feel a sense of love towards them and want to help them in any possible way but they also feel reverence and renewed love for their own parents and family. The students of their own will and volition not only give help with material gifts but also give tuitions and help with lessons and celebrate their birthdays.

OLD AGE HOME

Visit to Old Age Home sensitizes students to the typical problems and conditions of senior citizens. They feel respect and reverence for them, and a fresh feeling of the same for their own grandparents or seniors at home. As in orphanage, they not only donate materials, but also like to give service to the elderly like listening patiently and appreciate their stories, or about their hobbies or singing songs to cheer them up or express respects and regards.

BLOOD DONATION

Not only students, but even teachers/professors and office staff are committed to blood donation on a regular level. They realize the value of each life, that each life is precious and invaluable and each drop of blood is life.

AIDS AWARENESS

Information about Aids sensitizes the target group of youth to follow responsible behavior themselves but also to have empathy for Aids sufferers.

ENVIRONMENT

Practices such as observing Earth Day/Environment Day/Green Day and doing garden duty through NSS volunteer work has sensitized students towards protecting and improving the environment. They realize the value of free resources such as clean air, clean water. They pledge never to waste them.

SWACHH BHARAT

Swachh Bharat has sensitized student toward the value of cleanliness - clean living clean surroundings etc. The realize that good health is closely linked to cleanliness. They try to keep the campus clean by not littering the premises.

CHHATTISGARHI CULTURE

Sensitizing towards Chhattisgarhi culture is a landmark extension activity of this college. It has sensitized students to the beauty and merits and greatness of their own culture-be it style of living, food, dress, culture, language etc. They feel greatest pride in their own culture seeing the museum on our college premises. Visitors to the college are taken to visit this museum, with a sense of great pride and achievement.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

202

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution established in the year 1989 has student strength of 1871. The institution offers following under-graduate and post-graduate programs in the campus: Bachelor in science, Master in science (Chemistry, Geography), Bachelor in Arts, Master in Arts (English, Political Science), Bachelor in Commerce and Master in Commerce. To fulfill teaching learning needs all these programs are carried out in adequate physical infrastructure as per requirements of UGC. The physical infrastructure of the institute includes: Classrooms, Seminar/Conference Hall, Auditorium, Computer Center, Language Laboratory, Library, Reading room, Canteen, indoor and outdoor Playgrounds and Parking area in the campus of land area 10.61

acres.

Classrooms

There are classrooms of varying sizes to accommodate different numbers of students according to the availability of seats in different courses. All rooms are well spaced, airy, filled with sufficient sunlight and maintained to provide healthy study conditions to students.

Each room is provided with requisite number of dual desks with sitting chairs and Greenboard/Blackboard. During past five years new classrooms are added in the infrastructure with extension and maintenance of old building from the grant of Rs. 70,00,000 provided by RUSA. Postgraduate departments are designed such that the classrooms are at the close proximity to the HOD and Professors cabin to keep continuous contact and exchange of knowledge among students and faculties.

The college campus is Wi-Fi enabled to keep students well connected with the global information.

For efficient utilization of space the classes are conducted in two shifts i.e., morning and day shifts. The Commerce and Arts classes are conducted in the morning shift whereas the Science classes in the day shift. The available physical infrastructure is optimally utilized after regular college hours, to conduct co-curricular activities/extra - curricular activities, parent teacher meetings, training classes, meetings, seminars, conferences etc.,. For effective utilization the college infrastructure is also used as examination centre for government recruitments examinations. The college has a practice of commonly sharing physical infrastructure between departments also.

Laboratories

There are separate labs in each teaching departments. Well-stocked and equipped laboratory facilities are established in the institute to provide our students all fundamental necessities according to university's syllabi. The facilities of the laboratories have been increased over the years from the time of establishment of various departments. All laboratory courses are taught using well developed infrastructure provided with wash basins and continuous water supply. Each laboratory is also provided with safety aids and equipment to handle

accidental conditions.

Teaching aids like static models, charts, overhead projectors and modeling kits are available in the respective departments to make teaching learning more effective. For further infrastructure development and renovation of building RUSA has granted 2crores fund to the college in the year 2018. The institution enhances its infrastructural facilities on regular basis to create opportunities for the students to utilize the infrastructure by updating the labs, classrooms, equipment etc.

Experiments are conducted in small batches of students for efficient utilization of laboratory facilities.

Computing Facilities:

To cater the specialized computational needs of academic and nonacademic community, sufficient computing facilities are available in the institute. Each department is provided with desktop computer and UPS. Post graduate departments are equipped with Desktop computers, laptop, printer, UPS, LCD projector and projector accessories. There is language lab cum E-library in the Department of English. A computer laboratory with 50 computers and one browsing center is also established to cater todays need for the students.

Others:

Cycle stand:

Students of institution belong to nearby areas and mode of transport of most students is own vehicle. For the Safety and security of vehicles college has constructed well established cycle stand for students. Area of cycle stand is approximate 1500 square feet and capacity of stand is approximate 500 vehicles. Stand is covered for protection from rain and sunlight. For protection from theft, CCTV cameras are also installed in cycle stand. A security guard is appointed for daily vigilance of vehicle and belongings of students. There is also a parking for staff vehicles of capacity 500 square feet Another car parking for staff is proposed which is under construction.

Girl's common room

To provide personal space for girl students, college being a co-

educational institute has provided a separate Girl's common room with all needful facilities at the center of building in ground floor that is conveniently approachable from all the directions in campus. The Girl's common room is provided with two separate toilets and sanitary napkin wending machine and dustbins for the disposal of wastes. For sitting and resting few chairs are also provided here. Regular cleaning and sanitization of this area is ensured time to time. Water purifier to provide clean and safe drinking water is also provided near this room.

Wi-Fi

The entire campus is Wi-fi enabled with high-speed internet connection

The students, members of the faculty and non-teaching staff can access the internet, free of cost, all through the working hours, via the 75 PCs which are at their service. The internet connectivity is available to faculty and students in the general library too.

CCTV

To ensure comprehensive security of campus enhancing the quality of life and integrating the best practices a closed-circuit television is set up to cover entire college campus. Strict monitoring is done exclusively for security and law enforcement purposes using 24 CCTV cameras with a display unit placed in the Principal chamber.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.iggcv.com/Content/206_287_Infrastructure%20and%20Physical%20facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is proactive in providing facilities for students to participate in cultural activities, sports and games in various ways. Cultural committee supported by a team of faculty

members and full time sports officer look after all cultural, sports and extracurricular activities of the college. Open auditorium for conduction of various cultural activities is constructed in the campus. Seminar hall is provided for regular rehearsal and practice of cultural programs which is equipped with a sound system and ICT facility.

The institute has established a separated YOGA and Meditation center at the center of college building for the benefit of students and staff. International yoga day is celebrated every year to create awareness in the area of physical and mental health and about healthy lifestyle.

A well-equipped open Gymnasium is working in the main campus of college

The college organises various cultural activities like youth festival, NSS day, Women's day, Fresher day, Dance competition and other such activities to explore the talented creativity of students.

The institute has enough facilities for sports particularly outdoor games.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.iggcv.com/Content/207_287_Sports%20facilities%20(2).pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.iggcv.com/Content/210_287_Photographs_Classrooms-final.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

approximately 115364+ 1.5 Crore for road construction

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software: Library Manager

Nature of Automation: Partially

Version: 2015

Year of Automation: Automation is under Progress

The central library of college was established in the college in the year 1989, since the library has made consistent progress in terms of collection of books, e-resources and services. It reflects the institute's commitment to providing the best possible library and information services to its

academic community of faculty members, students and staff members. It is a major resource for art, science, commerce, and allied subject's information in this part of the world and has a tremendous collection of both printed and digital resources. The Library has been continuing its mission of facilitating the creation of new knowledge through the procurement, retrieval, preservation, organization and dissemination of different resources.

College Library is much enriched in the terms of reference books and text books. The Library has total 23125 Text Book, 353 Reference Book and New Paper 02. Llibrary cards are issued to all the students for issuing text books, reference books and magazine. Library also provides book bank services for SC/ST and BPL students; they can keep the books with them up to examination.

According to the current scenario we are going to the way of Library Automation through Library Manager, more than 10000 Books are put-up in Library Manager database. Borrowing time of Library is 10:30 AM to 5:30 PM. Library facilitates two types of membership, Regular Membership for all Under Graduate Students and Book Bank Membership for ST, SC and BPL Students. Both Kinds of membership forms are available in our college website. Through our College website Library Section Tab students and all other user can provide Feedback and necessary suggestions for better Library Services.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://www.iggcv.com/Content/211_287_4.2.1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

approximately 91409

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

Students= 523; Teachers=407

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

At present the Institution has approximate 75 computers. The IT facilities in every section have been updated on regular basis

with the development of new IT requisites. Institute tries to provide updated technologies to staff and students for efficient functioning. Extensive infrastructure has been setup during the last five years, which includes:

1. Smart Boards
2. Well maintained website
3. Desktops in every Department
4. Laptops and printers in PG departments
5. Language lab facility enhancement
6. Separate Computer Laboratory in the Computer Science Department
7. Photocopier
8. Scanner
9. CCTV System

Surveillance system was established with IR range CCTV cameras connected with Principal mobile for live inspection for 24 hours.

The Broadband facility connects various departments, Laboratories, Office and library. LAN is available in office, departments, laboratories and library. College updates its internet facility as per requirement and budget.

Desktop Computers and Significant investment has been made to upgrade classrooms to e-classrooms/smart classrooms. The institute has 4 smart classrooms for better teaching learning process. Office is well equipped with internet, desktop, scanners, printers and photocopiers.

Power back-up is provided in Office, principal chamber and some another areas for proper functioning. The college website is monitored and updated from time to time.

Maintenance of computer: The maintenance of computer, Internet Wi-Fi networking, installation of software and maintenance and up gradation of hardware is done by contract basis selected by open tender. Maintenance and up-gradation is done from time to time.

Training Sessions: Regular trainings and sessions are organized for updatation of IT knowledge for teaching and non -teaching staff. In covid19 time students are inspired by college to

register in Higher education online lecture platform cgschool.in. Teachers of college prepared video lectures for uploading in cgschool.in.

Online Facilities: Website is constantly upgraded and improved for better performance to work as information hub. Online form is made available in college website for feedback process. During lock-down all teachers continued teaching learning process by online classes in Google meet, Zoom app and WebEx platform.

Constant updation and upgradation of various facilities is done in regular basis.

Students are using ICT facilities for seminar. Working of college is shifting to maximizing teaching and non-teaching work in IT mode. Proper training and facilities are taken care-off.

Effectiveness of Facility creation:

1. All teachers are well acquainted to apply ICT facilities in routine work and teaching learning. During covid-19 period teachers used existing resources, website for online teaching.

2. Students use online platforms for learning and online exam process.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

approximately 795513

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There is a well-established system in the college for the optimum use of available infrastructure and its regular maintenance. The college has standard system for this purpose which shares responsibilities among all staff members. There is effective distribution and delegation of responsibilities controlled and monitored by Principal. Different committees are formed in college for efficient utilization and maintenance of facilities. Financial obligations for maintenance are met by Janbhagidari samiti sanction. Agenda for financial sanction of maintenance purpose is prepared with discussion with stakeholders and sanctioned by Janbhagidai samiti.

Library : Laboratory has enough number of books which are catalogued by subjects and almirah. Termite treatment is done on regular interval and a system of written off of old, outdated and torn books. CCTV is installed is library for safety of books. Reading room is well maintained. A library committee is formed to guide and instruct in efficient running of library. Teachers and students get books issued for a set time period. For efficient rotation of books students are fined for late submission.

Laboratories There is a good infrastructure of laboratories in the college and there are separate labs in each department where practical is the part of the prescribed syllabus. These labs are well equipped with necessary experimental facilities and are upgraded annually with the addition of equipments and other practical related materials. As for classrooms, their cleanliness, upkeep, electricity requirements and overhauling needs are arranged for by department heads

The laboratories are used by all the practical subject students in the groups of 15-20 under the expert supervision of experienced teachers and with the logistic support of other lab staff. The students are given optimum exposure of experimental learning and it is ensured that each student must know about the procedure and method to conduct the experiments.

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Sports Complex: College has well established sports facilities which are properly and efficiently utilized. Students are motivated to use available sports gear and ground for training and practice. Sports ground is maintained before sports session. Grass cutting and levelling is done and prepared for sports activity.

Computers: College has more than 60 computers in department, office and labs. Computers are maintained by local vendors and PGDCA teachers. Antivirus and software in computers are regularly updated through internet services available in campus. Computers are well organised with proper electricity and Internet connections. For efficient utilization computers are allotted to department, labs and office. For proper utilization printers are made available to departments where teachers and students can have printouts. cartridge refilling; repair jobs; bill payment; and uninterrupted internet connectivity in the college is taken care by administration.

Classrooms: Institute has 2 types of building, old and new building. Old building is more than 40 years old. Classrooms in old building are regularly repaired. New building with more toilet, water facilities and more space is used for UG classes. Institute regularly communicate with Public Works Department and higher education departments for upgradation and maintainace of existing facilities. From college proposal RUSA has sanctioned Rs 70 Lakhs has been sanctioned and maintenance of old building is in progress.

New building inaugurated in 2018 constructed by PWD had some construction faults like seapage and floor bending. Regular communication with PWD has solved the problem.

Classrooms and building are utilized fully as per their utility.

CCTV Surveillance: Due to lack of boundary wall CCTV is important tool to administer premises safety. CCTV cameras are regularly increased as per requirement. CCTV is tool for maintaining facilities of institute.

The transparent SOP (Standard Operating Procedure) is followed for this purpose to have clarity about respective duties and sense of responsibility among staff members. There is an effective distribution and delegation of work through the comprehensive system of committees to ensure active participation of staff and to achieve overall efficiency in carrying out different tasks. There is a set procedure to purchase any item or get the work done for the college and it involves the assessment of the need, the calculation of estimate cost, the approval of administrative sanction, the placement of order to the lowest bidder and the final payment after the completion of the process.

Other Support Facilities:

There are many other support facilities in the college, namely, fully smart board equipped reading room cum hall for small gatherings, There are separate committees for maintaining these facilities and they are optimally used for the benefits of students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.iggcv.com/Content/213_287_Rusa_Allotments.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

701

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	[https://www.iggcv.com/Content/199_281_pdf joiner%20(3)-min.pdf](https://www.iggcv.com/Content/199_281_pdf)
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

233

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

233

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council of the college is elected every year through a fair and democratic process by active participation of the students. The student council consists of a President, Vice president, Secretary and Joint Secretary as per the guidelines given by the HemchandYadav University, Durg. Besides class representatives are nominated from each class. The student council works with the Principal, faculty and students for organizing various co-curricular and extra-curricular events and also builds a bridge between the faculty members, administrative staff and students. The Annual gathering of the college is the program hosted by the student council.

But 2020-2021 being special year as lockdown was imposed due to Covid-19 pandemic from March 2020 and physical attendance was not possible throughout the year, therefore student council could not be formed. Due to lockdown during most part of the session any kind of co-curricular and extra-curricular activities could not be organized physically.

All the programs wereorganized on virtual platform, and students of the college actively participated in organizing such programs. They helped the staff members to create meeting code, intimated the students about the program, and also helped the students to participate in these programs.They not only provided technical assistance as and when required but also participate in great numbers to make the programs successful.

File Description	Documents
Paste link for additional information	https://www.iggcv.com/Content/216_281_New%20doc%2012%20Jan%202022%203.24%20pm.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College maintains an active Alumni assocaition as a strong pillar of support for its development. The alumni contribute their bskill and time for the benefit of thre students. The college alumni association s a non profit making registerd association under the Chhattisgarh Society registration Act 1973 (No. 44, 1973) bearing the registration number 122202142162 also got registered in the year 2021and has maintained an active governinbg body with professors and active exstudents of various faculties.

The Vision of the alumni association is to

- Provide a forum for bringing the ols students of the

- college, so that they can actively contribute their expertise for the benefit of the students.
- To provide an opportunity to the regular students to learn from the experiences of their seniors.
- To conduct various programmes so as to bring the old and current students interact with each other.

Ex-students of the college are specially attached to their respective departments and provide assistance and guidance whenevr and wherever is required. Sukhnandan Sahu doesn't miss a single festival to make rangoli in the college campus and also has been a part several training programmes organized for rangoli making.

Regular meetings are organized under the banner of alumni association to keep the ex-students coming back to thecollege. But doe to lockdown during the session 2020-2021 ohysical meetings could not be organized. Therefore online meeting was organized on 12th May 2021 where students participated in large numbers to interact with their professors and also to their juniours. All of them introduced themselves and many of them shared their experiences as student and how the ethics and knowledge gained from here helped them to establish a repute of themselves outside.

After the registration of the Alumni Committee, the institution has started accepting financial assistance from the Alumni. And this year Rs. 1201/- has been raised as Alumni contribution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION OF THE INSTITUTION: TO STRIVE TOWARDS EXCELLENCE IN EVERY SPHERE BY THOUGHTS, EXPRESSION AND ACTION.

The institute is working to provide an education that transforms life of the students through excellence in education, constructive interaction, guidance and mentorship. It also trends towards the development and sustainable progress of the institution, so that students can cope up with the fast changing world and leads to the orientation of the students giving them needed guidance and morality. The IQAC is operating with a mission to inculcate quality culture with a commitment towards excellence. It works towards achieving the goals and objectives of the vision and mission of the college and improving overall quality of the institution.

The core value of the institution is focused on the vision of the college.

- Value based and morality oriented education is promoted.
- Stress is given towards the innovative teaching and learning method.
- Communal equality is preferred and appreciated.
- Skill based and employability focused education is promoted.
- Respect of women, civic, social awareness and love for region, culture and nation is appreciated.
- No discrimination is made towards any students, teachers or other staff of the institution.
- The institution promotes' eco-friendly atmosphere.
- Punctuality and dutiful towards the work is always preferred.
- The institution focus on 3 P: PARTICIPATION, PROGRESS and PROMOTION of opportunities in every field
- Unity, belongingness is promoted, so that all can work together towards institutional development.

MISSION:

Creating an academic environment which gives scientific and technological orientation to the students.

- Guest lecture especially for the students were organized by the various departmentfor better understanding of

their subjects.

- International/National webinar were conducted to enhance the knowledge of the students as well as faculty members.

ICT Tools for effective teacher-learning process

- Several department has initiated online teaching/learning through various online platform during pandemic COVID times. The faculty from various department of Industrial microbiology has uploaded video lectures/Study materials (PDF) in the college webpage of Indira gandhi Govt PG College, Vaishali Nagar (http://ocm.iggcv.com/Faculty_uploaded.aspx)

To create and promote environment which are value based, enhances moral characteristics and nurtures a love for human beings, animals and develops a social commitment.

- Our College celebrated World Environment Day 2021 and encouraged students and faculty members for plantation during pandemic COVID times.
- The College has Red Cross Society, Red Ribbbon Club, NSS and NCC program which works for the human welfare and benefits of the society- through various program such as Blood donation, Vaccine awareness program, distribution of sanitizers to weaker section of the society, cleanliness drive program at village.
- Few faculty members also provide feed to animals at college on regular basis.
- College has also provided space for Covid vaccination program

To ensure that the students develop an affinity for environment, nature and in totality, an concern for the biodiversity.

- Our College students worked on various projects such as:
- Study on Traditional knowledge of Ethnic beverages of Chhattisgarh by Department of Industrial Microbiology
- Project on Mushroom production by Department of Industrial Microbiology
- Medicinal plant garden being maintained by the NSS volunteer.
- Students also learnt various skills such as workshop on mud pottery and basketry etc.

- Cleanliness drive through NSS programme: Cleaning the village road at Kherda, Durg

To inculcate admiration, respect and love for the nation and also to ensure the empathy for Chhattisgarh and its culture in the mosaic of Indian culture.

- The college celebrates Independence day and Republic day every year to inculcate admiration, respect and love towards the nation.
- The students were encouraged to learn Chhattisgarh Sanskriti through various programme such as workshop on Chhattisgarhi Vyanjan, Mask Making, mud pottery and basketry etc.
  https://www.iggcv.com/events_details.aspx?eid=90, https://www.iggcv.com/photo_gallery.aspx?page=HOME%20SCIENCE .
- Distribution of grocerry, mask, sanitizer on June 2020-Sep 2020 through NSS program.
- Department of Industrial Microbiology students also prepared report onfermented beverages of ethnic tribes of Chhattisgarh.
- Vaccination Awareness Programme organized by Red Cross Society, Red Ribbon Club And NSS Unit of Indira Gandhi Govt Arts and Commerce PG College, Vaishali Nagar, Bhilai (C.G). The aim of the webinar was to promote vaccination program amongst young students of our college and make them aware of pandemic Covid-19. There were 66 Students present at the time of talk on History of vaccine development.

To promote skills so as to meet the needs of successful career & employability.

The skill development cell has been established with the responsibility to train youth by impacting them various skills, for enhancing then employment and self-employment opportunity The skill development cell functions with other organization and also with other department of the institution, so as to enhance employability skills, among students by providing them :-

- Communication skills in English language

- Personality Development

- Technical skills

- Entrepreneurship skills

- Enhance of skills in local acts and creativity.

Skill development cells has organized various program (https://www.iggcv.com/Content/72_170_college%20cultural%20programs.pdf)

- Online Financial literacy program was organized for the students by Livelihood College and ICICI academy sector 6, Bhilai on 8 th-Aug-2020 and 29th-Aug-2020. The resource person MR HARJEET SINGH discussed about Finance/loan/Investment etc.

- Training was organized by Indira Gandhi Govt arts and Commerce PG College Vaishali Nagar in association with Livelihood College on Selling skills, Electrical applications, Refrigeration and air conditioning. The training was organized for under graduate students of the college.
- A treaty was signed between Indira Gandhi Govt Arts and commerce P.G College, vaishali nagar and Livelihood College and ICICI academy, and the institution was taken as a out sourcing partner, who would provide and send students to the academy for training and placements.
- A workshop on Basketry was organized on 4th June 2021
- A workshop on Pottery Making was organized on 25th to 28th Jan 2021.

The college placement cells also organized various program on

- Carrier Opportunities in BFSI sectors
- Webinar on:
- a) Virtual training program for NCC cadets
- b) Valor and Glory- Indian Army (Recruitment Process)

- c) Sky is not the limit: Dream with Air Force

- d)Intellectual Property Rights: Patenting in India.

Weblink - (https://www.iggcv.com/Content/209_171_placement%20ce

ll%20work%202020-21.pdf)

File Description	Documents
Paste link for additional information	https://www.iggcv.com/Content/160_236_Human%20Values%20and%20Professional%20Ethics.pdf
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- **The top management, Principal and faculty work in synergy for implementing its quality policy through IQAC. The college promotes a culture of participative management at the academic, administrative and financial levels.**
- **Principal being head of the institution delegates authority of the departments to the respective HODs for running their department's management and academics with discussions with the administration.**
- **Powers are decentralized through a well defined system and responsibilities are communicated to the conveners of committees, cells and societies. The activities are performed by mutual understanding between all the faculties.**
- **There are numerous committees constituted by our college which conducts various program such as Seminar (Webinar), Training program and awareness program as per the occasion and demand.**
- **Admission task: Each department and all the faculty members along with the office staff is involved in admission duty every year.**
- **The financial matters of the department are looked by the principal according to the demands put up by the department head. This process is strictly in accordance to the rules set up by the State government for purchase.**
- **In NSSand NCC programe participation is extended from all the staff and administration of college.**
- **Examination task: The examination duty is performed by every faculty members along with the Principal Ma'am.**
- **A case study showing decentralization and participative management in the institution**
- **For instance, Faculty development Program (FDP) on self module was organized by various department namely Botany,**

Geography, Zoology, Hindi, Sanskrit, Computer Science, Maths, Political Science, Physics, Commerce and Economics. Each Department has contributed significantly for successfully conducting the FDP for one week (http://www.asalbaat.co.in/2021/06/blog-post_29.html?m=1)

File Description	Documents
Paste link for additional information	http://www.asalbaat.co.in/2021/06/blog-post_29.html?m=1
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Meetings are organized regularly for proper implementations of the programs. Principal, through periodic meetings with NAAC Coordinator, IQAC, and HoDs plans and enables various activities. The following strategic imperatives were identified and implemented by our institute

1. Enhanced Teaching and Learning
2. Introduction of new PG classes
3. Augmentation of Infrastructural facilities
4. Enhanced research collaboration
5. Co-curricular activities
6. MOUs
7. Alumini Association
8. Utilization of government and non government funds
9. Organizing Faculty Development Program

- The Grants sanctioned under RUSA was utilized for renovation, construction, purchase of lab equipment, LCD projectors, Computer lab establishment, ICT equipments etc.
- The building construction for running PG classes, extension of laboratories (Physics, Chemistry, Industrial Microbiology) and library is going on through strategic plan ofRUSA and Purchase Committee.. Renovation and extension work of building is still going on in the college.

One activity successfully implemented based on the strategic plan

Strategic plan is prepared under the IQAC, RUSA, Janbhagidari bodies involving representations from the management, faculty, and other stakeholders which formulate policies aligned with the institute's vision. Since 28 years Political Science and Commerce subject has been running under Graduation Programme in our college. Around 125 students from Political Science and 200 students from Commerce passed every year in UG program. Additionally, approximately 80% students were girls students and nearby no Govt PG Colleges for M.A Political Science and M.Com were available within 15 km area. Therefore, student council demanded to open a PG subjects in M.Com, Sociology and Political Science. Proposal for PG classes has been discussed in the IQAC meetings and a proposal has been sent to the Higher Education, Chhattisgarh Govt. The Higher Education, Chhattisgarh Government has approved 2 PG classes (Commerce and Political Science) and the classes have been started in the year 2020-21.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- The principal, staff and students are together making a large working machinery of the college.
- Principal: To implement and monitor the education system to furnish to the institute's vision and mission.
- Head of the department is responsible for the academic and administrative functions of the department.
- The institution has established various committees which are working efficiently in their respective areas.

The organizational structure consists of 3 key pillars: Administrative, Academic and Financial (https://www.iggcv.com/College.aspx?PageName=ORGANIZATIONAL%20STRUCTURE).

Administrative:

- The institute follows the direction of Directorate of

Higher Education, Government of Chhattisgarh and performs all the administrative work under the headship of Principal.

- Principal implement and monitor the education system to furnish to the institute's vision and mission.
- The head clerk maintains all the budget including salary of the employees.
- The Upper divisional Clerk and Lower Divisional clerk maintains all the administrative records.
- Peon helps in keeping record and floating the information from office to other teaching staff as required.

Academic

- Principal implement all the directions given by the Higher Education Department including admission and examination work. Principal also ensures that all the academic activities must be performed on timely manner as per the academic calendar.
- Head of the department is responsible for smooth functioning of the departments with the help of faculty members, laboratory technician and lab attendant.

Financial

- Financial assistance has been provided by MHRD, Government of India through RUSA grant and as a budgetary support through Higher Education Department, Chhattisgarh.
- College also extends financial support through Janbhagidari Samiti and Students fee.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.iggcv.com/College.aspx?PageName=ORGANIZATIONAL%20STRUCTURE
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and	A. All of the above

Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Since our college is running through Chhattisgarh State Government, the college provides all the service benefits to the employees as the Leave Encashment, Gratuity and other benefits as per the government rules on the date of their superannuation itself.**
- **The employees (faculty and non faculty) of the college are being provided the benefits of leaves as Casual Leave, Study Leave, Maternity Leave, Paternity Leave, Child care leave, Emergency leave etc.**
- **The faculty members are being encouraged and permitted for their professional development by granting leaves to participate to attend refresher courses, orientation programmes, seminars, conferences and workshops etc.**
- **Faculty members also contributed tohelpnon teaching employee'sfamily members withfinancialassistance during times ofsickness.**
- **Financial assistance given to Adhoc employee, Shri Madan Singh Ji for his son's treatment during times ofsickness**
- **Financialassistance has been provided as per the CG government rule to the dependents of Teaching (Dr. Girish Singh,Professor, Department of Sociology) and non teaching staff (Shri A.R Nishad Ji, Store Room In-charge) dueto theiruntimely demise during Covid times.**
- **College also celebratesretirement day and other festivals to keep motivation levels high of the employees.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **The principal of our college regularly observe classrooms and monitor activities of the department.**
- **The principal also conduct personal meetings with the**

faculties to analyze the problems in teaching and evaluate the performance of the respective faculty based on the syllabus covered, academic activities, innovative teaching efforts done for the weak students etc.

- The daily diary and attendance register are regularly checked by the principal at the end of the month.
- The institution is having comprehensive appraisal system for staff through a well defined staff self appraisal form which has to be filled and submitted by each faculty at the end of every academic year. The appraisal system contains all the information of IQAC, academic progress like PhD Student guided, Major and Minor Project undertaken, publication in reputed peer viewed journal, innovative way of teaching, NET/SLET tutorial classes, participation in international and National conferences etc.
- The faculty and non teaching staff also gets an opportunity to discuss their problems regarding their performance. The Principal looks into the concerned problem and work out for constructive solution.
- The Principal appraise these self appraisal forms and forward it to the higher authorities for final evaluation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. Internal audit is done by a committee of internal members formed for the audit purpose

2. External audit is done at two levels

A. Audit team is sent by the Directorate of Higher Education, Govt. of Chhattisgarh to the institution. This audit will take place at the decision on Directorate of Higher Education, Govt. ofChhattisgarh.

B. External audit is done by the Accountant General of Chhattisgarh Govt. atan interval of 5 years.

3. The last audit wasconducted in 2016 by Directorate of Higher Education.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1815504

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization and utilization of funds is done in the following approach through Purchase committee, Planning and development Committee, RUSA Committee, Jan Bhagidari, UGC Committee

- **The office staff records day to day expenses and maintains yearly budget**
- **UGC financial documents are recorded and maintained by the UGC Committee of our college.**
- **Expenses incurred by the science departments for practical's purposes are maintained and submitted to the office.**
- **Financial expenses for any construction/extension work is maintained by the different committees such as**

Janbhagidari; Planing and development; Purchase; RUSA and UGC committees.

- **Financial due diligence is done by the Internal audit committee which monitors the finances of college every year.**
- **External audit is done from time to time as per government rules.**

File Description	Documents
Paste link for additional information	https://www.iggcv.com/Content/127_206_Flow%20Chart%20Template%2029%20(1)-converted.pdf
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Online teaching through video lectures/notes during Covid pandemic times.

- **The IQAC in-charge urged all the faculties to initiate online teaching through various online teaching platform, such as Google Meet, Zoom etc. Although online teaching has been encouraged by the government, the COVID-19 pandemic has promoted it on a bigger scale.**
- **Many faculty members prepared the notes/video lectures in their respective domain and uploaded the same into Institute webpage (http://ocm.iggcv.com/Faculty_uploaded.aspx), University webpage and State Government Online study portal cgschool.in for the larger benefit of the students.**
- **To maintain student learning, faculty members also created Watsp group so as to reach out students on a large scale and solve their problems.**
- **The library e-books has been also made available to students and faculty members during COVID times.**

2. Faculty development Program (FDP) on self module was organized by various department namely Botany, Geography, Zoology, Hindi, Sanskrit, Computer Science, Maths, Political Science, Physics, Commerce and Economics through IQAC. Each Department has contributed significantly for successfully

conducting the FDP for one week (http://www.asalbaat.co.in/2021/06/blog-post_29.html?m=1)

File Description	Documents
Paste link for additional information	http://ocm.iggcv.com/Faculty_uploaded.aspx
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Video lectures has been uploaded by the faculty members during Covid lockdown for smooth learning.

2. Online teaching has been conducted during pandemic Covid times through various online portal.

3. Professional development program (Faculty Development Program) has been organized.

4. New PG course has been introduced in the following subject
i) M.Com

ii) M.A. political Science

5. English department has done LSRW audit to know the level of English Competency for their students (https://www.iggcv.com/College.aspx?PageName=ENGLISH&topicid=164)

6. Museum of Chhattisgarh culture "Chinhari" has been upgraded.

File Description	Documents
Paste link for additional information	https://www.iggcv.com/Media.aspx?title=Media, http://ocm.iggcv.com/Faculty_uploaded.aspx
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of	**C. Any 2 of the above**

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://www.iggcv.com/College.aspx?PageName=ACTION%20TAKEN%20REPORT
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

THE INSTITUTION IS VERY PARTICULAR TOWARDS GENDER SENSITIVITY AND PROVIDING SPECIFIC FACILITIES TO GIRLS AND BOYS AND ESPECIALLY FOR GIRLS AS THE COLLEGE HAS MORE NUMBER OF FEMALE STUDENTS, PERHAPS THE PARENTS CONSIDER THE COLLEGE TO BE SAFE FOR GIRLS:-

- Safety and Security:-

- HELPLINE OF POLICE ASSISTANCE IS DISPLAYED IN THE COLLEGE
- THE COLLEGE IS UNDER CCTV VIGILANCE FOR SAFTEY.
- SECURITY GUARD IS THERE IN THE COLLEGE.WHO DO NOT ALLOW OUTSIDERS IN THE COLLEGE.
- IN CASE OF ANY GRIEVANCE, THE GIRL STUDENT CAN APPROCH OR INFORM THE COLLEGE ADMINISTRATION THROUGH DROP BOX MENT FOR THE PURPOSE OR DIRECTLY OR THROUGH GRIEVANCE CELL.

- **Counseling:-**

- **WOMEN CELL / PREVENTION OF SEXUAL HARRASMENT OF WOMEN CELL / DISCIPLINE COMMITTEE ANTI RAGGING CELL WORKS EFFICIENTLY. THE SEXUAL HARASSMENTN CELL HAS A MEMBER BELONGING TO LAW / SO AS TO ENHANCE MORE SAFETY AND SECURITY. ALL OF THEM WORK, TO ENSURE SAFTEY AND TO PROTECT THE INTREST OF THE STUDENT.**
- **SPECIAL COUNSELING AND GUIDANCE TO GIRLS STUDENT RELATED TO THEIR PERSONAL PROBLEM ARE TAKEN CARE OF BY HOME SCIENCE DEPARTMENT BY EXPERTS. – 14-FEB 2020 / 12-FEB 2020.**
- **BETI BACHAO BETI PADHAO CAMPAIGN BY NSS.**
- **MEDICAL CARE / CHECKUPS / CONSULTATIONS FOR GIRLS BY HOME SCIENCE DEPARTMENT.**
- **LECTURES OF DOMESTIC VOILENCE / WOMEN RIGHT, WOMEN EMPOWERMENT ARE ORGANIZED BY WOMEN CELL.**

1. **Common Rooms:-**

- **SPECIAL GIRLS COMMON ROOM WITH ALL NECESSARY FACILITIES LIKE SITTING ARRANGEMENT, WASHROOM, FIRST AID.**
- **SPECIAL SITTING ARRANGEMENT IN LAWN ONLY FOR GIRLS.**

1. **Anyotherrelevantinformation:-**

- **SANITARY NAPKINS VENDING MACHINE HAS BEEN INSTALLED IN THE COLLEGE IN HOME SCIECNE DEPATMENT.**
- **GIRLS FEES CONCESSION ETC.**

  THE INSTITUTION IS VERY PARTICULAR TOWARDS GENDER SENSITIVITY AND PROVIDING SPECIFIC FACILITIES TO GIRLS AND BOYS AND ESPECIALLY FOR GIRLS AS THE COLLEGE HAS MORE NUMBER OF FEMALE STUDENTS, PERHAPS THE PARENTS CONSIDER THE COLLEGE TO BE SAFE FOR GIRLS:-

  Safety and Security:-

- **HELPLINE OF POLICE ASSISTANCE IS DISPLAYED IN THE COLLEGE**
- **THE COLLEGE IS UNDER CCTV VIGILANCE FOR SAFTEY.**
- **SECURITY GUARD IS THERE IN THE COLLEGE.WHO DO NOT ALLOW OUTSIDERS IN THE COLLEGE.**
- **IN CASE OF ANY GRIEVANCE, THE GIRL STUDENT CAN APPROCH OR INFORM THE COLLEGE ADMINISTRATION THROUGH DROP BOX MENT FOR THE PURPOSE OR DIRECTLY OR THROUGH GRIEVANCE CELL.**

- **Counseling:-**
- **WOMEN CELL / PREVENTION OF SEXUAL HARRASMENT OF WOMEN CELL / DISCIPLINE COMMITTEE ANTI RAGGING CELL WORKS EFFICIENTLY. THE SEXUAL HARASSMENTN CELL HAS A MEMBER BELONGING TO LAW / SO AS TO ENHANCE MORE SAFETY AND SECURITY. ALL OF THEM WORK, TO ENSURE SAFTEY AND TO PROTECT THE INTREST OF THE STUDENT.**
- **SPECIAL COUNSELING AND GUIDANCE TO GIRLS STUDENT RELATED TO THEIR PERSONAL PROBLEM ARE TAKEN CARE OF BY HOME SCIENCE DEPARTMENT BY EXPERTS. – 14-FEB 2020 / 12-FEB 2020.**
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- **MEDICAL CARE / CHECKUPS / CONSULTATIONS FOR GIRLS BY HOME SCIENCE DEPARTMENT.**
- **LECTURES OF DOMESTIC VOILENCE / WOMEN RIGHT, WOMEN EMPOWERMENT ARE ORGANIZED BY WOMEN CELL.**

- **Common Rooms:-**

- **SPECIAL GIRLS COMMON ROOM WITH ALL NECESSARY FACILITIES LIKE SITTING ARRANGEMENT, WASHROOM, FIRST AID.**
- **SPECIAL SITTING ARRANGEMENT IN LAWN ONLY FOR GIRLS.**

- **Anyotherrelevantinformation:-**

- **SANITARY NAPKINS VENDING MACHINE HAS BEEN INSTALLED IN THE COLLEGE IN HOME SCIECNE DEPATMENT.**
- **GIRLS FEES CONCESSION ETC.**

File Description	Documents
Annual gender sensitization action plan	https://www.iggcv.com/Content/268_376_Adobe%20Scan%2030-Mar-2022%20(1).pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.iggcv.com/Content/269_376_Adobe%20Scan%2030-Mar-2022%20(2).pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

WASTE MANAGEMENT –

SOLID WASTE MANAGEMENT

LIQUID WASTE MANAGEMENT

E WASTE MANAGEMENT.

THE WASTE MANAGEMENT IN THE INSTITUTION ARE DONE AS FOLLOWS

SOLID WASTE:

THE INSTITUTION SHOWS ITS CONCERN TO MANAGE THE SOLID WASTE IN A PLANNED WAY. THE EFFORTS ARE OFTEN BEING COLLECTIVELY DONE BOTH BY STUDENTS AND TEACHERS. THE NSS PARTICULARY PERFORMS SWATCHHTA ABHIYAN ON EVERY THURSDAY, WHENEVERY AREA OF THE COLLEGE, PAPER WASTE, SOLID WASTE LIKE GARDEN DRIED FOLIAGE, TWINGS, LEAVES, OTHER SOLID WASTE ARE COLLECTED WHICH IS EITHER DUMPED IN COMPOST OR BURNT UP ACCORDINGLY. THE HIRED GARDENER OF THE COLLEGE ALSO MANAGES. THE SOLID WASTE.

- SOLID WASTE LIKE PAPER / WOODS/ ARE BURNT.
- SOME SOLID WASTE LIKE LEAVES / WINGS / BRANCHES ETC ARE DUMPED IN COMPOST MADE FOR THE PURPOSE.
- DUSTBINS ARE PLACED IN EVERY CLASSROOM / LABORATORIES / RESTROOMS / CANTEEN AT DIFFERENT LOCATION IN CAMPUS THEY ARE COLLECTED AND DISPOSED IN A PROPER MANNER. .
- ALL THE OLD STUFFS OF SPORTS/ NEWSPAPER ETC ARE SOLD OFF BY THE INSTITUTION TO SCRAP VENDOR.

LIQUID WASTE:

WATER IS VERY ESSENTIAL FOR LIFE, HENCE IT IS MADE CERTAIN THAT WATER IS USED IN AN ECONOMICAL WAY AND WASTE WATER IS DISPOSED OFF PROPERLY. DURING EXAMS WATER ARE STORED IN EARTHEN POTS (MATKAS) TO PREVENT WATER WASTE AND WHEN THIS POTS ARE CLEANED, THE WATER IS SHOWERED IN THE PLANTS.

- LIQUID WASTE LIKE WATER FLOWING AFTER USE FROM TAPS / BOREWELLARE DIRECTED TOWARDS GARDEN, SO THAT THEY CAN BE USED FOR WATERING.
- ALL LIQUID WASTES FROM TOILET ETC ARE DIRECTED TO MAIN DRAINAGE.
- ALL THE LIQIUD WASTE FROM CHEMICAL LABS LEAD INTO A SOAK PIT MENT FOR THE PURPOSE SO THAT IT DOES NOT TAKEN OUT INTO HAZARDOUS.
- THE WATER DRIPPING OUT FROM THE AC ARE COLLECTED IN BUCKETS AND USED FOR WATERING PLANTS.

E- WASTE:

THE COLLEGE PRODUCES LESS QUANTITY OF E-WASTE. THE E-WASTE GENERALLY ARE GENERATED FROM PHYSICS DEPARTMENT AND COPMPUTER SCIENCE DEPARTMENT. THEY ARE OFTEN REPAIRED AND RESUSED BY THE STUDENT OR TECHNICIANS. OLD UNUSED BULBS AND OTHER E-WASTE ARE

CARRIED BY MUNICIPALITY ALONG WITH OTHER SOLID WASTE.

- ○ E- WASTE LIKE COMPUTER / WIRES / CABLES / ELECTRONIC ITEMS ARE STORED IN STORE ROOM AND DISPOSED EVERY YEAR.
- ○ OLD MONITORS / CPU'S ARE REPAIRED BY TECHNICIANS AND REUSED.
- ○ THE STUDENTS ALSO REPAIRMONITORS,CPU ETC AND ARE REUSED.

Hazardouschemicalsandradioactivewastemanagement:-

THE INSTITUTION DOES NOT HAVE RADIOACTIVE ELEMENTS AS WASTE. THE HAZARDOUS CHEMICALS FROM CHEMISTRY LAB IS MANAGED IN THE FOLLOWING WAY-

- ○ WASTE WATER TREATMENT PROCESS
- ○ OXIDATION PROCESS
- ○ DUMPED IN THE SOIL.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | B. Any 3 of the above |

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	[View File](#)
Certification by the auditing agency	[View File](#)
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for	**B. Any 3 of the above**

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution shows tolerance and harmony towards cultural regional and linguistic diversities by organizing various events and programmes like:

Ø National Integration Day (19th November) .The birth anniversaryof our first Woman Prime Minister , Smt. Indira Gandhi is celebrated , it proposate ,unity ,peace, love, brotherhood.

Ø This day is also known as KumariEktaDiwan National Unity Day (31st Oct), birth anniversary of SardarVallabhBhai Patel is celebrated in the college by NSS, by Organizing rallies etc.

Ø Makar Shankranti is celebrated , specially by initiative of the college admostration (Principal Mam).

Ø Every cultural festival of different area like, DurgaPooja (Navratri), charismas, Diwali , is celebrated in the college.

Basant Panchami is celebrated every year with enthusiasm by teachers and students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Indira Gandhi Govt. Arts and Commerce PG College, Vaishali Nagar, Bhilai organizes activities to increase consciousness about national duties and symbols, fundamental duties and rights. They are -

- Hindi Diwas is celebrated on 14th September every year to celebrate the adoption of Hindi as the official language of the country.
- The NCC Cadets participated in Kargil Day Parade on 26th July 2021, to show respect for the Kargil Heroes.
- NCC Day were celebrated by NCC
- International Yoga Day is celebrated every year on 21st June to mark the practice of self-discipline and tradition of well-being continuing for thousands of years in India. This day is a pride for India as it was our country's effort that Yoga got recognition internationally.
- Human Right Day is celebrated by Political Science Department on 10th December.
- Constitution day is celebrated by Political Science Department as a respect to our constitution on 26th November.
- MatriPitri Divas is celebrated on 14th February instead of Valentine's Day.
- Sanskrit Divas is celebrated by Sanskrit Department as a respect to Sanskrit language, the Pride of India.

GeetaJayanti is celebrated by Sanskrit Department as a respect to our great Scripture.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.iggcv.com/Content/272_376_Adobe%20Scan%2030-Mar-2022%20(12).pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Indira Gandhi Govt. Arts and Commerce PG College, Vaishali Nagar, Bhilai organizes National festivals Birth / Death anniversary of Great Indian Personalities as it is already mentioned in its vision, hence it is planned out before hand in the beginning of the session by cultural committee. Moreover the college is committed in nurturing nationalism and frosting patriotic spirit to the students who are the building citizens of our Country.

Some of the programs and events are –

1. Independence Day and Republic Day are celebrated every year. Plantation, patriotic songs by NSS / NCC are sung.
2. Gandhi Jayanti is celebrated where lectures, debate, etc. on thoughts of Gandhiji is organized and swatchhtaabhiyan is done.
3. The birthday of Swami Vivekananda is celebrated with great enthusiasm by NSS as youth day on 12th January when various programs are organized. The college has life size idol of Swami Vivekananda installed in the college, which is specially decorated and garlanded on the day.
4. NiralaJayanti is celebrated by Hindi Department, when lectures are organized.
5. Premchand Jayanti is celebrated by Hindi Department, when poem recital is organized along with lectures.

6.TulsidasJayanti is celebrated by Hindi Department as a respect to the great poet.

7.GuruPurnima (VyasJayanti) is celebrated by both Sanskrit Department and Hindi Department every year.

8.ValmikiJayanti is celebrated by Sanskrit Department as a respect towards great saint.

9.Science day is celebrated by science department on 28th February to mark the inventions of Raman Effect by Dr. C.V. Raman where different quizzes, lectures, exhibitions, are organized.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES

The two best practices implemented by the institution are:-

1. Nurturing the Social ethics of love and care for the orphans and the Senior Citizens.
2. Preserving, securing and nurturing love and admiration for Chhattisgarhi culture.

BEST PRACTICE 1

Title: -

Nurturing the Social ethics of love and care for the orphans and the old age people.

Objective of the practice:-

- This practice aims to inculcate a spirit of love, care, understanding and social services toward a particular section of society, who are deprived of love and protection.
- To generate empathy and awareness towards underprivileged people (like orphans and senior citizen) which can be an essential part in their character building and personality development.
- Social commitment is an essential part of education, hence the institution through its outreach programs provide formal educational guidance, support for orphans and provide emotional support and to overcome social isolation endured by senior citizens at old age homes.

The Context:-

Today education acts at not only sharpening the knowledge of the students but also developing social sensibility towards old, senior's, underprivileged and deprived class of people in the society.

Due to various reasons and changing social norms with times our country India has endured erosion of traditional values. As a result some elderly people are in old age homes and parent less children are in orphanage.

Hence, Indira Gandhi Govt. Arts and Commerce College, Vaishali Nagar, Bhilai has come up with various plans, and outreach programs, so that the students and teachers alike can participate, for the social cause of extending a hand of help and support for orphans and senior citizen.

The Practice:-

The college along with all the namely departments, English, Home Science, Zoology, Mathematics, Hindi, and NSS perform various outreach programs at –

- Balsadan, Smriti Nagar, Bhilai.
- Mother Teresa Old age home, Vaishali Nagar, Bhilai.
- Anganbadi, Ram Nagar, Bhilai
- Enayat Organization (Orphanage), Supela, Bhilai

- Balsadan at Smriti Nagar has been taken fostered as mentorship from 26th January 2018.
- Before being taken as fostering the institution did regular visit to the Balsadan and looked after their needs of grains, stationaries, utensils, shoes, garments, bed sheets, etc. for the children's.
- Similarly the institution makes regular visit and communication with the seniors at old age home, providing them daily needs, food items and grains.
- The college organized recreational programs, celebrate birthdays, festivals with the children at orphanage.
- Regular academic guidance is given to the students by English department and NSS.
- The seniors at old age home, which consist of old people, who are ill and abandoned by their families need care, empathy and feeling of inclusion. These things are taken care of as the student interact with them, have healthy conversation, exchange of songs with the seniors and share their problems.
- The Home Science department also visits Anaganbadi at Ram Nagar, distributing them mask. The student at anganbadi is being taught at intervals by Home Science students and NSS.
- The Political Science department goes to Enayat Organization (Orphanage), Supela, Bhilai and does mentorship regarding books, opened library, do teaching etc.
- The NSS volunteers collects fund from all the college students and staff alike, which is used in making

necessary donations at orphanage and old age homes which ensures participation of the whole college.

Evidence of Success:

Appreciation: - The College has received lots of appreciation from the stake holders, JanbhagidariSamiti and Society for its social work.

Increase in Awareness:-

The program has helped in enhancing and inculcating an aptitude for social service among students as they all actively participate in these programs. They even spend their mearge pocket money (as 80% of the students come from BPL families) for the donation their eagerness to contribute and participate is the evidence of success.

The smile:-

The smiles friendliness in attitude and in the face of these children and seniors, when they see the student of the most important evidence of success as they become their best friend.

Problems Encountered and Resources Required:-

- ○ **Resistance by some children and seniors:** Some orphans and seniors at old age home, hesitate to mix up or open up so quickly with the students. But the students eventually convince them and they gradually become best friends.
- ○ **Difficulty in reaching the site:** As the orphanage and old age home is not at the vicinity of the college hence the students has to do all the cycling to the site. Sometimes they get severely exhausted by long cycling, as all most all of them came to college by cycle as being from BPL families they are unable to get vehicles.
- ○ **Funding Issues:** Sometimes funding issues take place as the outreach programs requires expenditure which the students are unable to contribute being from poor families. Most of the expenditure is borne by the teachers but the students also contribute according to the effort.

BESTPRACTICE 2

Title: -

Preserving, securing and nurturing love and admiration for Chhattisgarhi culture.

Objective of the Practice:-

- Creating awareness of the rich cultural mosaic of Chhattisgarh.
- The student with fast running scientific world, often forget their grass root level, their foundation. It is quite necessary that a student, however they may rise in life, but they should always have an appreciation for their culture and heritage.
- The practice is a means of promotion of literacy, performing arts, food habits, folk dance, music, ornaments among the students.
- The practice intends to preserve and secure and nurture the rich cultural heritage of Chhattisgarh, through records, display of artifacts etc.

The Practice:-

- The college has a Chhattisgarhi cultural committee, which actively performs, plans various programs, lectures, webinars, visit displays related to Chhattisgarhi art and culture along with other department of the college.
- The college has organized food fair consisting of local Chhattisgarhi recipe, prepared by the students which was sold and encouraged by students and staff alike. The money generated, was donated to a financially weak student to pursue her studies.
- Similarly fashion show on Chhattisgarhi costumes, jewelry was organized by English department to propagate the traditional outfit.
- Webinars were arranged by skill development cell on Chhattisgarhi crafts like cane basketry, mud pottery, musical instruments of Chhattisgarhi.
- The department of social science organized visit of students to places which can imbibe the richness of culture, like Vidhansabha, PurkhotiMuktangan, which treasures Chhattisgarhi culture and tradition.
- The college has setup and maintains a Chhattisgarhi culture museum which preserves the artifacts, pictures, booklets, paintings, books, related to Chhattisgarhi culture.

- The Chhattisgarhi culture committee maintains a register to keep a record of the visitors.

Context:-

Chhattisgarh is a newly formed state and is rich in its cultural heritage. The state has its unique and vibrant culture. It's a region with colorful tribes, rhythmic folk music, dance, which provide an insight into the culture of the state.

It has been observed that with times students are distancing themselves from the rich culture of the state, which forms the integral part of the country. Hence along with education, one must know about its roots and foundation. They should develop a tendency to appreciate and feel pride of it. Moreover, we tend to preserve their rich culture of the state as one of the identity of our multi diverse country.

Evidence of success:-

- The evidence of success can be seen in the feedback received from the students and stakeholders.
- The evidence of success can be seen in the enthusiasm of the student in participation in the programme organized related to Chhattisgarhi culture, as student especially in cuisine / cooking / costumes would come up enthusiastically to participate.
- Often the student come up with new programs and ideas and they even arrange the guest or resource person needed for the programs.
- The Chhattisgarhi cultural museum is one of its kinds in the area; hence it receives lot of appreciation.
- Some of the activities like Chhattisgarhi cuisine, pottery etc. organized had been taken as a small scale business and they are taking it as a profession.

Problems Encountered and Resources Required:-

- Resources are required to stabilize the museum and maintain it.
- Resources are also required to organize, Resource Person, who hail from far off villages

Often the local artisan / craftsman may not converse in Hindi, and only communicate in Chhattisgarhi, which students and staff basically from other states may find it difficult to understand.

File Description	Documents
Best practices in the Institutional website	https://www.iggcv.com/College.aspx?PageName=BEST%20PRACTICES
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institutional performance is distinctive to its vision and priority as well as thrust is that it emphasis to give an extra attention to address the learning abilities of those student who come from those background who do not get either educational scope, or cannot afford proper educational career due to finance. While it gives also special care and scope to those students who work along with studies to support their families.

The institution often endures three distinctive patterns in students:-

- **Most of the students (around 70%) are female, even though it's a co-educational institution.**
- **Many of the students come from BPL (Below Poverty Line) families.**

Practice followed in the college to cope up with the situation:-

1. **As the college has more girl students hence all possible facilities that may be available in a girl's college are provided to the female students.**
   - **There is a separate programme of B.Sc. Home Science in the college.**
   - **There is a separate girl's common room, with well ventilation, rest room, sitting arrangement and a female attendant.**

- There is a separate zone in the college garden for girls to sit during intervals.
- Female students are given relaxation of age and fees during admission.
- The college has got installed sanitary pad machine for girls in Home Science Department.
- Female students are also given special care and privilege in sports and during tournaments they are escorted by female teachers in spite of the fact that the sports teacher is male.
- Different programs / webinars / lectures are organized by Home Science Department and Women Cell for girls like - Mehendi Course, Beautician course, cooking, puja thali decoration etc., women protection, women law related programs etc.
- The Home Science Department organizes personal counseling by expert for female students.

2. As the college has many of the students from BPL families, hence the institution works accordingly to cope up with it is institutional distinctiveness.

- Scholarship, concession in Fees and books and stationeries are provided to these students.
- The college has a fund raised by the teaching staff, which pays fees to those students who have adverse financial problems

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To apply to government for creating more teaching posts in college
- To apply to government to introduce PG level in all subjects.
- Modernization of more class rooms to e-classrooms using ICT tools.
- Strengthen and conduct workshops on the theme "Blended Learning" to all faculties.
- Spread more awareness on Corona Pandemic.
- Enhance the medical facility available in college.
- To embrace technology and digital initiatives, further to

the development of skills and research and enable our students to have access to lifelong learning.

- To develop focused Centers of Excellence on areas with potentially large societal impact in alignment with India's development goals.
- To design and develop a multidimensional Research Innovation Ecosystem to nurture academia – industry collaboration.
- To have more industry academic interface so that there is more corporate participation in academics. Conducting programmes to encourage and support students to start their own business ventures.
- Conduct more FDP.
- Strengthen the Workshop for alternative to dissections.
- Enhance e techniques in the English lab.
- Uplift the Chhattisgarh art museum by asking for funds from government.
- Workshop for students on skill development Programme.
- Awareness programme on Placements and Entrepreneurship for Students.
- Proposal for financial assistance to the Government department/Societies for organization of national and international level seminars.
- Completely Online feedback system for students &other stakeholders.
- To ensure quality of academic programs.
- To organize variety of co-curricular activities for holistic development of student in present competitive world.
- Conducting activities to hone the creative skills of students and provide a platform to display their creativity
- Clean ,Green and Polythene free Campus
- Initiatives for an ecofriendly learning space
- Conducting student focused academic and skills development activities.
- All departments will prepare a complete lab manual.
- More facilities for differently abled students.
- The institution plans to focus more on research and Development in the next Academic year by applying to university for research center and increasing the publications of faculty and also motivating student's community to write research.
- Starting the use of solar energy.